

City of Sandwich
Office of Code Enforcement
815-786-9321 Ext. 109
code.enforcement@sandwich.il.us
144 E. Railroad St.

Residents may be unaware that their property is not in compliance with City ordinances.

- **Education** is essential to the process

Other residents may not have the means to become compliant within the timeframe required.

- **Developing resources** is critical to assist residents when possible.

Some residents will choose not to comply and will require **Motivation** in order to achieve compliance.

- Citations will be issued and processed through the City's adjudication process.

10 Most Common Code Violations:

1. Tall Grass and Weeds
2. Garbage/Debris
3. Property Maintenance
4. Right of way Obstructions
5. Inoperable Vehicle Violations
6. Animal Violations
7. Illegal Burning
8. Sign Violations
9. Making improvements without a building permit / Zoning Violations
10. RV/Trailer Parking

This brochure is designed to help residents identify and correct common violations which detract from the appearance of their home, neighborhood, and community.



**City of Sandwich
Police Department**
Non-Emergency - 815-786-7261
<http://police.sandwich.il.us/>
1251 E. 6th Street
Sandwich, IL 60548

Complete ordinance information may be found on our web site
<http://sandwich.il.us>



**WELCOME TO SANDWICH,
ILLINOIS**

Todd Latham, Mayor
mayor@sandwich.il.us
Denise Ii, City Clerk
cityclerk@sandwich.il.us

Ward 1

- Richard Robinson
rrobinson@sandwich.il.us
- Bill Littlebrant
clittlebrant@sandwich.il.us

Ward 2

- Rebecca Johnson
rjohnson@sandwich.il.us
- Adam Arnett
aarnett@sandwich.il.us

Ward 3

- Bill Fritsch
bfritsch@sandwich.il.us
- Karsta Erickson
kerickson@sandwich.il.us

Ward 4

- Rick Whitecotton
rwhitecotton@sandwich.il.us
- Fred Kreinbrink
fkreinbrink@sandwich.il.us

Leaf Burning Do's and Don'ts in the City of Sandwich

Leaf burning can be a nuisance to others when not done in a thoughtful manner.

The city recently passed Ordinance 2023-14 to provide clear guidelines as to when and how leaves are to be burned.

DO

- Burn only dry materials - dry leaves, paper, cardboard etc.
- Burn only during the hours of Noon until 6:00 p.m. or dusk, whichever is earlier.
- Burn under the supervision of an adult.
- Burn only in designated areas - away from structures and city Right of Way.
- Be a good neighbor - be sensitive to others that may have breathing issues.
- Pay attention to where smoke is going.
- Pay attention to the weather – avoid wind.

DO NOT

- Burn on Sundays, during the week of the Sandwich Fair, or on other Holidays.
- Burn wet materials - wet cardboard, paper, rags, green leaves, grass or weeds.
- Burn on any public areas - Right of Ways, streets, pavements/sidewalks, curb, parkways or alleys.

Open recreational fires are permitted outdoors in open areas. Recreational fires are to be kept within a five (5') rock or brick containment area or in an open fireplace designed for cooking.

Significant Ordinance changes 2023

2023-01	Ordinance amending Chapter 86, "UTILITIES,"	added 20% late fee for delinquent utility bills
2023-03	Ordinance amending Chapter 70, "TREES AND SHRUBS"	Clarified Code to define City & Resident responsibilities
2023-04	Ordinance amending Chapter 10, "RAFFLES"	City has authority to license raffles
2023-05	Ordinance amending Chapter 18, "2018 IRC"	Updated IRC (Intnl. Res. Code) from 2006 to 2018
2023-06	Ordinance amending Chapter 18, "2018 IBC"	Updated IBC (Intnl. Bldg. Code) from 2006 to 2018
2023-10	Ordinance amending Chapter 54, "Solicitors"	Hours 10a-6p or sundown. Fees increase
2023-11	Special Use Ordinance for 599 Sandy Bluff Road	Special Use Permit to allow Solar Field
2023-12	Fair Housing Ordinance	establishing Fair Housing Guidelines
2023-13	Ordinance amending Chapter 54, "Mobile Food Vendors"	Fee waiver provision for City events
2023-14	Ordinance amending Chapter 62 "leaf burning"	Hours 12p-6p or sundown No burning Sundays or holidays.
2023-15	Ordinance amending Chapter 22 "outdoor dining"	Added provisions for Food Truck cafe
2023-16	Ordinance amending Chapter 86 "Service Pipes"	Clarified Code to define City & Resident ownership

2023 Brush Collection Program

Brush collection services are offered by the City of Sandwich during the months of April, June, August, & October to assist residents with disposal of branches and brush.

Residents who wish to participate in the program are asked to put brush out by 7:00 am on the scheduled pick-up day.

2023 Remaining Dates

Ward 1	First Monday	10/2/2023
Ward 2	First Monday	10/9/2023
Ward 3	First Monday	10/16/2023
Ward 4	First Monday	10/23/2023

Equipment, weather, and other circumstances may require collection to continue throughout the week

2023 Leaf Collection Program

In the fall, (November) the City of Sandwich provides leaf collection services for residents who rake their leaves to the curb, and ensure they are free from any debris, sticks, rocks, etc. that might damage the machinery by no later than 7:00 am on the scheduled pick-up day.

Monday	Ward 1
Tuesday	Ward 2
Wednesday	Ward 3
Thursday	Ward 4
Friday	Sandhurst & Fairwinds

Equipment, weather, and other factors may result in delays and require collection to continue throughout each week