



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

Monday, November 6th, 2023 @ 7:00 PM

AGENDA

Call to Order

Pledge of Allegiance

Roll Call

Audience Comments

Consent Agenda: Motion to adopt the Consent Agenda as a whole. *(All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately).*

- a. Approval of Regular Council Minutes of October 16th, 2023
- b. Approval of Committee-of-the-Whole Minutes of October 16th, 2023

Mayor's Report: Todd Latham
Proclamation honoring Roberta Troeger
Discussion of Tentative 2023 Tax Levy - payable in 2024

Attorney's Report: Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk Law Group

City Clerk's Report: Denise li
FOIA Report
Revenue Report

Treasurer's Report: Vacancy

City Administrator's Report: Geoff Penman

City Department's Reports:

EMA Tom Ciciora
Police Chief Senne
Engineering

Council Reports

Alderman Adam Arnett
Alderdwoman Karsta Erickson

Alderman Bill Fritsch
Alderwoman Rebecca Johnson
Alderman Fred Kreinbrink
Alderman Bill Littlebrant
Alderman Rich Robinson
Alderman Rick Whitecotton

New Business:

- a. Approval of October invoices totaling \$253,635.62
- b. Discussion and possible action to approve Ordinance 2023-XX **AN ORDINANCE DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING SALE OR DISPOSAL**
- c. Discussion and possible approval of engagement letter from Lauterbach & Amen to complete an actuarial analysis as required for the annual city audit at a cost of \$2,975 for year one and \$1,100 in year two.
- d. Authorization to purchase Ford F-250 Chassis Cab to be upfitted with a service body at a cost not to exceed \$ 66,100 from Gjovik Ford.
- e. Discussion and possible action to authorize the Chief of Police to promote one existing patrol officer to Sergeant.
- f. Ratification of mayoral action to approve change order #1 in the amount of 9,694.00 for needed repairs to the Green Street water tower project.
- g. Approval of Payout #1 to Era Valdivia Contractors Inc. in the amount of \$486,630 for the rehabilitation and repainting of the Green Street Water Tower.
- h. Discussion and possible action on Mayor's request to approve a 30 hour per week Economic Development and Tourism Position at a \$45,000 annual compensation with benefits.
- i. Discussion and possible action to adopt the City of Sandwich Procurement Policy
- j. Executive Session under 5 ILCS 120/ Section 2(c)(1) for personnel; Section 2(c)(5) for land acquisition; and Section 2(c)(21) for discussion on Executive Session minutes

Announcements:

- a. A Special Finance Committee Meeting is scheduled for Monday, November 13th at 4:30 PM
- b. Next Finance Committee Meeting is Monday, November 20th, at 6:30 PM
- c. Next Regular Council meeting will meet on Monday, November 20th, 2023 at 7:00 PM followed immediately by the Committee-of-the-Whole Meeting
- d. Friday, November 10th, 2023 – Veterans Day, City Hall is closed

Adjournment: