



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Budget Meeting

March 5, 2018 @ 6:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:45 PM

Roll call was taken:

Present: Mayor Olson, City Clerk Ii, Aldermen Chmielewski, Kelleher, Killey, McMahon & Robinson

Also present: Department of Public Works / City Engineer Horak & EMA
Director Ciciora

Absent: Aldermen Dell, O'Sullivan & Redden

Superintendent Jeff Pruski presented the street department budget noting that overtime is generally snow plowing or fixing weekend water main breaks. There was a brief discussion on the upcoming brush pickup that historically will begin in April. Question was posed if there should be a one-time leaf pickup in April. Clothing allowance was increased from \$400 / person to \$600. If approved, clothing allowance noted in the City's personnel ordinance will need to be amended. For the budget year 2018-20179, no money is being allocated to replace the computer at the City garage and will be excluded from the City's computer maintenance agreement. The current computer has failed, and the open garage environment is not conducive for a computer.

Superintendent Brian Voelkel presented the water department budget reflecting a personnel realignment of Jeremy Moss at 50%. Under professional development, the goal is that all street employees obtain a Class D water license.

Adjourn to Continue Meeting: Because of time constraints, **motion made by Alderman Kelleher at 7:00 PM to adjourn the budget meeting to continue following the Committee-of-the-Whole meeting this date. Motion was seconded by Alderman Robinson. Motion carried unanimously via voice vote.**

Continued Meeting: **Motion made by Alderman McMahon and seconded by Alderwoman Chmielewski to reconvene the budget meeting at 8:22 PM. Motion carried unanimously via voice vote.**

Discussion resumed on the proposed budgets for forestry and sewer. Superintendent Jeff Pruski had projected \$1,000 to be budgeted for forest stock that would include the purchase of trees. Alderwoman Killey requested that this amount be increased due to more annual plantings around City Hall and the downtown area this summer.

Director of public works, Tom Horak, began the sewer budget presentation with a request to create a second Wasterwater Operator position in the immediate future. Council was favorable, and the sewer presentation was conducted by Jeff Pruski with the new position included. An increase in contractual services resulted from moving sanitary sewer lining and excess flow ponds upgrades / chlorination from capital improvement. A 28-page colored photo index of all owned vehicles and equipment was provided.

Next scheduled budget meeting will be Monday, March 12th immediately following the Regular Council meeting.

Audience Comments: None

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderwoman Chmielewski to adjourn the Budget Meeting at 9:04PM. Motion carried unanimously by voice vote.**

/s/ Denise li – City Clerk