



City of **SANDWICH, ILLINOIS**

City Hall Annex · 128 East Railroad Street

Budget Meeting
April 2, 2018 @ 6:00 PM

MINUTES

Mayor Olson called the meeting to order at 6:00 PM

Roll call was taken:

Present: Mayor Olson, City Clerk li, Aldermen Kelleher, Killey, McMahon & O'Sullivan

Alderswoman Chmielewski arrived at 6:03 PM
Alderman Robinson arrived at 6:07 PM

Also present: Department of Public Works / City Engineer Horak & Chief Bianchi

Absent: Aldermen Dell & Redden

Outsource contractor, Shante Humble, was available to work on bank reconciliations last week. Because of the Good Friday holiday, Ms. Humble worked on the City's accounting issues that day but was unable to have revenue numbers because the software company was closed for the holiday. The City used to have an outside source reconcile the bank accounts on a monthly basis, but the position was eliminated many years ago when merged with the job description of the budget manager. There was brief discussion that four building permits have been issued that will generate minimal income to the City, and Chief Bianchi discussed revenue being generated by the new adjudication program.

The next scheduled budget meeting will be on Monday, April 9th, following the regular Council meeting.

Audience Comments: None

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Kelleher to adjourn the Budget Meeting at 6:18 PM. Motion carried unanimously by voice vote.**

/s/ Denise li – City Clerk