



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Budget Meeting
April 9, 2018 @ 7:35 PM

MINUTES

Mayor Olson called the meeting to order at 7:35 PM

Roll call was taken:

Present: Mayor Olson, City Clerk Li, Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, O'Sullivan, Redden & Robinson

Also present: Department of Public Works / City Engineer Horak. Chief Bianchi & EMA Director Ciciora

Mayor Olson opened the meeting reporting that the new budget will show increased revenue of \$4.98 million as compared to \$4.75 million last year. He credited the 1% tax sales increase and telecommunication tax increase. He raised questions pertaining to the budget such as the continuance of the BUILD program that expires in May. Under the program, the school district is losing impact fees that the Council should consider when deciding if the program should be continued. A total of 8 building permits have been issued since the inception of the program nearing 2 years.

Another question was the creation of a new website at a cost of \$10,000. EMA Director Ciciora, who created the current website, is 'labor and hosting free'. He does not receive compensation for the site nor his services. Some aldermen felt the projected cost of \$10,000 was unrealistic and would provide for the most basic of services. Alderman Kelleher has been researching.

Initially, the computer maintenance cost was projected to be \$27,600. Clerk Li provided proposals received earlier in the day at a cost of \$40,800 that included both City Hall and the police department. Aldermen Kelleher and Killey will investigate neighboring communities regarding their IT provider and costs.

Mayor Olson proposed a \$5,000 increase for Economic Development. Prior to his administration, the City had lowered their contribution for economic development. It was noted that there has been no increase since 2013. Alderman Dell asked if someone from economic development had requested an increase because, to his knowledge, funds are flush. He will research and report his findings at the next meeting.

Under donations, the City had budgeted \$9,950 in the past and Council felt that number could remain for the proposed budget. Alderman O'Sullivan requested that the VFW be added to the donor recipient list because the VFW is trying to raise funds to pave their parking lot.

Alderman Dell expressed his interest to see the cost to buildout for the new police station particularly how much to allocate. Bidding has not started on the project indicating costs are estimates at this point. He felt the Council needs to start considering financing and monthly payments to be reflected in the budget. Mayor Olson said he will get numbers for the Council to review.

A copy of the proposed budget will be available for public inspection on Thursday, April 12th, at City Hall during business hours of 8 am – 5 pm. The public hearing on the new budget will be held on Thursday, April 26th at 7 PM.

The next scheduled budget meeting will be on Monday, April 16th at 6 PM prior to the Committee-as-a-Whole meeting.

Audience Comments: None

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Kelleher to adjourn the Budget Meeting at 9:03 PM. Motion carried unanimously by voice vote.**

/s/ Denise li – City Clerk