



City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

Committee-of-the-Whole Council Meeting

January 4, 2016 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk Li, Alderman Dell, Fraser, Killey, McMahon, Redden, Robinson & Scheidecker

Alderman Moran arrived at 7:05 PM

Also present: Attorney Lundgren, Department of Public Works / City Engineer Horak, & EMA Director Ciciora

Absent: City Treasurer Webber & Chief Bianchi

Mayor Olson

Open Building Inspector Position: The building inspector's position has been vacant since May, 2015. Council offered suggestions on the open position that included having public works conduct permit inspections, hiring an additional engineer to assist the City Engineer's current workload, or hiring an outside firm to conduct inspections and code enforcements. Questions were raised concerning job certifications, and if the Council was agreeable to hire a prospective candidate with the understanding proper certifications would follow at a future date. Mayor Olson and Personnel Chairman Robinson will meet prior to next week's meeting to review job descriptions and requirements to present to the Council for approval.

Enterprise Zone Update: The City has received notice of their certification award dated December 17th, 2015. Mayor Olson said there has been interest expressed for the Sandwich area, and he would like to contact the County to have someone address the Council as to what steps should be taken next.

Year-end Reports: Mayor Olson requested that all department heads have their year-end reports completed and provided to the Council.

Budget Calendar Schedule: A calendar of meetings for the proposed 2016-2017 was distributed. At the upcoming January 18th meeting, the budget officer will be present to discuss capital budget requests with the Council.

Scott Francis Day: Mayor Olson read a proclamation declaring Friday, January 8, 2016 as “Scott Francis Day”. A lifelong resident, Scott Francis was recognized for twenty (20) years of continuous service to the City of Sandwich. He has owned DoJo Dynamics since 1996.

Foster & Buick Law Group: No report

City Clerk: No report

City Treasurer: Absent

Director of Public Works / City Engineer Horak: No report

Chief Bianchi: Absent

EMA: No report

Alderman Dell : No report

Alderman Fraser: No report

Alderwoman Killey advised that the finance committee would meet immediately following this evening’s meeting to review January bills.

Alderman McMahon: No report

Alderman Moran: No report

Alderman Redden: No report

Alderman Robinson: No report

Alderman Scheidecker: No report

New Business: None

Audience Comments: None

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Committee-of-the-Whole Council meeting at 7:40 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li – City Clerk