



# City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

## Committee-of-the-Whole Council Meeting

April 2<sup>nd</sup>, 2018 @ 7:00 PM

## MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

**Present:** Mayor Olson, City Clerk Li, Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, O'Sullivan, Redden & Robinson

**Also present:** Attorney Harrill, Department of Public Works / City Engineer Horak, Chief Bianchi & City Treasurer Webber

EMA Director Ciciora arrived at 7:36 PM

**Award Presentations:** Chief Bianchi, on behalf of the City, presented Officers Bill Meisner, Dan Malkowski, and Keith Rominski with a plaque of appreciation for their quick action and onsite treatment of a 911 call November 28, 2017. An unresponsive male was found who had ingested Xanax and alcohol. Victim was treated with NARCAN and sternum rubs before transport to the hospital by paramedics.

Another plaque presentation was recognized by Chief Bianchi honoring Officers Eric Bright and Todd Russell. On March 12, 2018, the officers responded to a single car accident near the intersection of Main and Arnold Streets. They found Melvin Miller in respiratory distress and begin CPR. After administering 2 shocks via their AED (defibrillator), the officers resumed CPR until EMT personnel arrived. Sandwich Fire paramedics Mitch Morel, Phil Sinetos, Mitch Johns and Jacob Johns took over the medical treatment and transported Mr. Miller to the hospital. Plaques were presented to Officers Bright and Russell for their quick action and onsite treatment. The EMT's were introduced to the Council and audience, and will receive recognition at a future date by the Sandwich Fire Department. Mr. Miller was in the audience and thanked everyone with a hand shake.

### **Mayor Olson:**

Ordinance 2018-04 entitled "An Ordinance Adopting and Enacting a New Code for the City of Sandwich, DeKalb and Kendall Counties, Illinois; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective" was presented for first reading. Alderman Dell questioned the reference to wording "penalty violation" in the Ordinance. Attorney Harrill explained the Municipal Code was updated to include newly passed ordinances over the past few years, some of which called for an imposed penalty. Alderman Dell requested to review a marked-up draft copy so he can compare the old versus new Code book.

City owned property discussion: City-owned property includes 5 acres off of W. Hall Street that the City purchased in 2011 for \$125,000; 27 acres on Center Street & Gletty Road purchased in 2015 for \$40,000; 302 S. Main Street purchased over a 2 year period in 2013 & 2014; Sorrento Drive roadway easement; 10 detention basins, and 2 non-buildable lots in Fairwinds Subdivision. Mayor Olson asked the Council if they are interested in disposing of some of the property.

Council expressed mixed feelings and felt the best choice would be to obtain a fair market assessment of the properties before making a final determination. A solar energy company has expressed interest in renting the 27 acres to install a solar panel array at a cost of \$2,000/acre for 21 years. Several Council members felt the detention basins might be better suited for a solar panel field. Interest in creating a parking lot at 302 S. Main Street, as originally intended at the time of purchase, was equally mixed noting the \$200,000 construction costs for a paved parking lot. No decisions were made.

City Hall mailing issues: City Hall has been receiving a large number of residential complaints that water bills and shut off notices are not being delivered. Complaints have been received that it is taking up to 2 weeks for mail delivery of the City's invoices. Mail is no longer processed in Sandwich and is shipped daily to Bedford Park for processing and distribution. Renting a post office box does not guarantee immediate delivery. A recent incident involved a management company's post office box and six invoices for various addresses were never received. Another issue is mail is not being forwarded to snowbirds (residents who leave the area during the winter months). In making Council aware of the ongoing problem, some suggestions were to offer electronic billings or have residents download their water bills from the City's website.

Announcements: Tuesday, April 3<sup>rd</sup>, has been declared "Art Wade Day" commemorating Mr. Wade's 100<sup>th</sup> birthday.

Mayor Olson said plans are underway for Bologna Day to be held on October 24<sup>th</sup>. Chris Schwemlein is coordinating efforts between Plano and Sandwich.

**Foster, Buick, Conklin, Lundgren & Tritt, LLC:** No report

**City Clerk li** asked the Council to turn in their Municipal Code books so that she can swap them out for new. Several aldermen do not have Code books, and she will be ordering 3-ring binders to accommodate the missing books.

**City Treasurer:** No report

**Director of Public Works / City Engineer Horak:**

Fairwinds Homeowners' Association Request: The homeowners' association is seeking approval by the Council to plant 7 parkway trees along South Wind Drive and 5 parkway trees along Fairwind Boulevard adjacent to the detention basin. Trees would consist of Hard Red Maple, Red or White Oak, and Elm. The burden of watering would fall on the homeowners' association and the contractor. Aldermen Les Redden noted that removal of the trees, since they would be planted on the City's parkway, would become the responsibility of the City.

EPA 319 Grant Application/ Little Rock Creek Watershed: A Consulting Proposal & Agreement has been received from Applied Ecological Services (AES) to prepare an IEPA approved Watershed

Management Plan for the Little Rock Creek Watershed. The cost to AES would be \$3,700, and the application due date is August, 2018. Creation of the plan would be in 2019-2020. Once the grant is approved, the City would be eligible to apply for grants for its aging sanitary and storm sewer systems. Engineer Horak commented that the property located at 302 S. Main Street could be used for an infiltration basin.

2017 Lisbon Street – Green to Main Reconstruction Project: Etscheid, Duttlinger & Associates has requested additional construction engineering time of 15 days. They submitted an invoice for additional monies due in the amount of \$17,151.00. This invoice would exclude re-work for errors on the part of the contractor. This matter will be placed on next week's agenda for Council approval for payment.

2017 6<sup>th</sup> Street Water Main Project: An easement agreement has been created between Meadowvale and the City to relocate a fire hydrant on private property located at 1305 E. 6<sup>th</sup> Street. Change Order #4 is the removal and installation of the fire hydrant in the amount of \$10,980. Work will be conducted by Performance Construction & Engineering in Plano.

Hydrant flushing will commence on Monday, April 23<sup>rd</sup> through Friday, April 27<sup>th</sup> between the hours of 8 am and 4 pm.

2018 Main Street Storm & Sanitary Analysis: A meeting was held on March 28<sup>th</sup> to coordinate stormwater investigation activities. A proposal is forthcoming from Engineering Enterprises for sanitary sewer flow monitoring this Spring.

Surface Transportation Program (STP): Funding is available in the approximate amount of \$780,000 with a 25-30% match utilizing MFT (Motor Fuel Tax) funds. Under consideration is improving Latham Street from Center Street to Sandhurst Drive as well as repair the ditch line and sidewalks in the area.

**Chief Bianchi:** No report

**EMA:** No report

**Alderman Chiemlewski :** No report

**Alderman Dell:** No report

**Alderman Kelleher:** No report

**Alderman Killey** advised that the finance committee will meet immediately following the COW meeting tonight.

**Alderman McMahon:** No report

**Alderman O'Sullivan:** No report

**Alderman Redden:** No report

**Alderman Robinson:** No report

**New Business:** None

**Audience Comments:** None

**Adjournment:**

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Committee-of-the-Whole Council meeting at 8:06 PM. Motion carried unanimously by voice vote.**

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Denise Li – City Clerk