



City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

Committee-of-the-Whole Council Meeting

May 2, 2016 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk Li, Aldermen Fraser, Killey, McMahon, Moran, Redden & Scheidecker

Alderman Dell arrived at 7:02 PM

Also present: Attorney Palasiewicz, Chief Bianchi, City Treasurer Webber & Department of Public Works / City Engineer Horak,

Absent: Alderman Robinson & EMA Director Ciciora

Mayor Olson

DeKalb County Economic Development Meeting will be held on May 9th following the regular Council meeting. The DeKalb County Government, the DeKalb County Community Foundation, the DeKalb County Economic Development Corporation, the DeKalb County Farm Bureau and Northern Illinois University are hosting the forum and are seeking input from local communities for a 5-year economic developmental goal.

New Liquor Licenses Discussion: Council has discussed the creation of a new liquor license at the request of the Opera House. The proposed license would allow the sale of beer and wine only to be served at a performance venue. Council favored a \$250.00 licensing fee. It was noted that the license would not be limited to the Opera House but could be applicable to other performance venues within the City.

Proposed Property Maintenance Ordinance Discussion: In 1999, an ordinance was created pertaining to property maintenance that was later rescinded. Council is considering to reconsider a property maintenance program that would cover, but not limited, windows and doors, sidewalks & driveways, weeds, accessory buildings & garages and general exterior. Because of the depth of particulars required in the ordinance, Mayor Olson suggested forming a group consisting of City Engineer Horak, Building Official Steffens, and Aldermen Moran and Robinson to investigate the needs and report back to the Council with recommendations. The goal is for properties to be compliant with the City's Municipal Code.

Foster & Buick Law Group: No report

City Clerk requested a motion approving a payout of 56 unused sick time hours to Lisa Mangers.

Motion made by Alderman Scheidecker approving the payout of 56 unused sick time hours to Lisa Mangers, and motion was seconded by Alderman Moran. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Scheidecker Nay:0 Motion carried 7:0

City Treasurer reported that she will be purchasing 'ladder' CD's tomorrow as part of the City's investment program.

Director of Public Works / City Engineer Horak:

Ward 1 brush pickup is complete. The next scheduled brush pickup for Ward 1 will be Monday, June 6th.

Clark Street Generator Project: Notice to bidders will go in the paper for May 18th to be awarded on May 23rd. The dates may shift due to press time by the Sandwich Record. The anticipated completion date will be September 15th. The estimated cost for the generator is \$270,000.00.

Notice of Intent for NPDES Permit: Permit ILG870460 for pesticide application expires in October, however the Notice of Intent is due by May 3, 2016. The NOI (Notice of Intent) was sent to the IEPA (Illinois Environmental Protection Agency) on April 25th. Staff will be trained via DeKalb County Health Department on May 12th.

Electronics Recycling Alternatives: May 14th is the regularly scheduled event. DeKalb County has had some difficulty with New Life Recycling and has reached out to local municipalities for alternative suggestions. Mayor Olson noted the electronic recycling and disposal of CRT televisions has become a national problem, and not unique to Sandwich area.

BNSF (Burlington Northern Santa Fe) at Main Street / BNSF at Lafayette Street Water Main Replacements: A copy of the engineering construction services agreement was distributed to the Council for review. Etscheid, Duttlinger & Associates have quoted an estimated construction engineering services for this project at \$14,088.00. This matter will be placed on next week's agenda for a vote.

Purchase of a John Deere Mower & Mowing Deck: Engineer Horak recommended the purchase of a John Deere Z997R Z-Trak mower and a 72' mowing deck with a trade-in of the current 2014 John Deere X734 mower and a 60' mowing deck for a net cost of \$13,118.60 from AHW LLC in Somonauk. The purchase has been budgeted under line item 010.0000.85.5815. The current City's 60' lawn mower is a residential mower and too slow. This matter will be placed on next week's agenda for a vote.

Purchase of Vibratory Compactor: Engineer Horak recommended the purchase of a Wacker Neuson BPU3050A vibratory compactor for a cost of \$5,665.00 from Martin Implement of South Elgin from budgeted line item 010.0000.85.5815. Repair parts are difficult to find for the City's 1985 Wacker plate compactor, and Engineer Horak suggested it should be sold via the City's surplus auction in the near future. This matter will be placed on next week's agenda for a vote.

Lisbon Street – Wolfe to Main Roadway & Utility Improvements: A few years ago, the Council investigated an engineering plan to create additional parking on Lisbon Street on both sides, replacement of sidewalks on both sides, and the replacement of the curb ramps at the intersection of Main and Lisbon Streets. Since that time, it was discovered during investigating some of the utilities that there are needed sanitary sewer and water main replacements. Etschield, Duttlinger & Associates' design engineering agreement provided to the Council shows needed work broken down into individual tasks. Engineer Horak cautioned that this work will disrupt the fair traffic in September. This matter will be placed on next week's agenda for a vote.

Crack Routing & Filling of Various Streets: Work commenced last week on Arnold Street under IDOT #16-00000-00-GM. Other areas in town will be addressed.

IDOT #16-00000-01-GM (Concrete Street Maintenance): The total estimated cost is \$316,132.00 of MFT (Motor Fuel Tax) funds for repairs of concrete streets. This project affects streets in Thomas and Webb Subdivisions. Engineering plans will require IDOT approval.

IDOT #16-00000-02-GM (Hot Mix Asphalt Street Maintenance): The repair of HMA streets will be utilizing motor fuel tax funds. Suggested streets for patch work would include Center and 6th Streets.

Announcement: Jeremy Moss passed the Class B Drinking Water Operators Certification.

Chief Bianchi: No report

EMA: Absent

Alderman Dell : No report

Alderman Fraser: No report

Alderwoman Killey advised that the finance committee would meet immediately following this evening's meeting to review May bills.

Alderman McMahon: No report

Alderman Moran: No report

Alderman Redden: No report

Alderman Robinson: In the absence of Alderman Robinson, Mayor Olson requested a motion approving the payout of 71 unused vacation hours to Denise Li in her capacity as City Collector.

So moved by Alderman Redden, and seconded by Alderman McMahon. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Scheidecker Nay:0 Motion carried 7:0

Alderman Scheidecker inquired about water issues at the police station that may have been caused by a leak. Chief Bianchi said the same problem occurred last year and is caused by condensation from the air conditioning unit.

New Business: None

Audience Comments: None

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Moran to adjourn the Committee-of-the-Whole Council meeting at 7:47 PM. Motion carried unanimously by voice vote.**

/s/ Denise li – City Clerk