



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Committee-of-the-Whole Council Meeting

June 18, 2018 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk li, Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden & Robinson

Also present: Attorney Buick, Department of Public Works / City Engineer Horak
Chief Bianchi, Treasurer Webber & Building Official Steffens

Absent: EMA Director Ciciora

Mayor Olson:

Progressive Energy Discussion: Arnie Schramel, representing Progressive Energy Group, provided information on the City's electrical aggregation program. The current contract with MC Squared expires in October, 2018. Since the inception of the program in 2012, residents have saved over \$473.00. The projected savings for the 2018/2019 year will be a nominal \$50/annually. Mr. Schramel explained that four suppliers have responded to rate inquiries, and he anticipates a rate under \$0.0735 per kWh. Sandwich is part of an aggregation group that includes, but not limited to, Cortland, Hinckley, Plano, Shabbona, Somonauk, and Aurora Township.

Resource Officer for Schools: It is the Chief's recommendation to hire a new officer to fill the new resource officer position for the school system. Costs will be split 50/50 between the City and the Sandwich school district. Chief Bianchi told the Council there were three options: hire a full-time police officer, pay a current officer overtime to accommodate the position, or pay part-time officers to fill the gap caused by moving an existing officer into the position. Several aldermen were not in favor of hiring a new officer but favored using existing staff. Alderman Redden explained the problem he is having is that Sandwich residents will be paying for this service twice through their City and School taxes whereas those that live in Lake Holiday, for example, will be paying for the service once, through their school taxes.

Gjovik Ford Request to Waive Fees: Owner Scott Gjovik and Business Manager Tom Colin were present requesting that all construction and building permit fees be waived. The estimate cost of said fees is under \$30,000.00. Aldermen McMahon and Redden were steadfast in refusing to waive any future costs noting that the change in the sales tax rebate was in Gjovik's favor. Initially, the agreement called for a sales tax rebate of \$750,000 over a 10-year span. Council approved an agreement on May 24th increasing the rebate to \$800,000 over a 15-year span.

Alderman Robinson suggested that internal costs on behalf of the City be waived, but if there is an outside cost to the city (ie water meter), these costs should be paid by Gjovik. The Council was torn between not waiving construction and permit fees, or to reduce the amount to be waived. Both Mr. Gjovik and Mr. Conlin spoke saying the Council had approved waiving these costs when negotiations were initiated two years ago adding that theirs is not an unusual request.

Council will decide next week whether to waive all construction and building fee costs, refuse to waive said costs, or agree to waive a portion thereof.

Freedom Day's Report: The parade will be held on Saturday, June 30th.

CAD System Discussion: This matter will be placed on next week's agenda for approval. The cost is \$72,399.99 to have the new 911 systems fully functional. The quote includes license and maintenance fees, installation and training. The City of DeKalb and the DeKalb County Sheriff's Department will assist with the training to keep costs down.

Announcements: Early Days Small Engine Club annual show will be held on June 23rd and 24th at the fairgrounds. The annual parade will be held Saturday evening starting at 6:30 PM.

The Lions Club car show and the food trucks event held on Friday, June 15th was a success. It was noted that local restaurants did equally well.

Alderman Robinson exited the meeting at 8:29 PM.

Foster, Buick, Conklin & Lundgren LLC: Attorney Buick announced that the recodification of the City's Municipal Code has gone live on Municode's website. Clerk li indicated that the link has been forwarded to EMA Director Ciciora for placement on the City's website.

City Clerk Ij: No report

City Treasurer: No report

Director of Public Works / City Engineer Horak:

PC2018-02 (721 N. Cedar Street): The Plan Commission made a recommendation for a zoning change from an R-2 One-Family Residence District to an R-3 Two-Family Residence District by a vote of 6-0 at the June 12, 2018 regular meeting. Building Official Todd Steffens and property owner, Gary Larson, were present to answer questions.

PC2018-04 (400 N. Reimann Avenue): The Plan Commission made a recommendation of approval of a special use to erect a 300-foot lattice tower and to reduce the required 1,000-foot separation distance between towers by a vote of 5-1 at the June 12, 2018 regular meeting. Present to answer questions were Building Official Steffens, property owner C Skye Enterprise, and DeKalb County Sheriff, Roger Scott.

2017 6th Street Water Main Project: Engineer Horak reported he has received pay request #3 in an amount of \$42,468.11 to Performance Construction and Engineering, LLC of Plano, IL. An

amount of \$7,822.47 will be withheld pending punch list items. This matter will be placed on next week's agenda for payment providing the punch list items have been resolved and all the correct paperwork received.

Ordinance 2018-10, amending Section 82-121(a), was distributed a few weeks ago for review adding additional street locations that will become prohibited for parking. The Ordinance will be placed on next week's agenda for passage.

2018 Street Maintenance Project (18-00000-01-GM):

- a. Engineer's Preliminary Estimate of Cost: The preliminary costs for the MFT work were discussed. The Main Street sidewalk repairs were to be removed from this estimate to keep the MFT project under \$200,000. The Main Street sidewalks could be added to a 2019 MFT project.
- b. Maintenance Engineering to be Performed by a Consulting Engineer: The standard IDOT agreement for engineering services between the City and Hampton, Lenzini and Renwick was presented. The percentages for the work were 5% for the preliminary engineering and 6% for engineering inspection. This agreement will be presented to the City Council approval at next week's meeting.

2018 Sanitary Sewer System Conveyance Analysis – Phase 1: Flood surveys were anticipated to be mailed by June 18th but staff was unable to meet this deadline. The public stakeholder meeting will remain tentatively scheduled for July 16th at the regularly scheduled COW meeting, but may need to be pushed back as well depending on when the survey mailing is complete.

Chief Bianchi reported that Bull Moose will be hosting an outdoor block party as part of the City's summer tourism promotion on Saturday, June 23rd. South Main Street will be closed from Route 34 to College Street during the festivities.

EMA: Absent

Alderman Chiemlewski inquired about signage and painting along Lions Road. Engineer Horak indicated there were no plans at this time.

Alderman Dell: No report

Alderman Kelleher: No report

Alderman Killey advised that the finance committee would meet immediately following this evening's Council meeting.

Alderman McMahon: No report

Alderman Redden distributed a flyer prior to the meeting listing the City's immediate financial needs that included 2017/18 budget reconciliation versus spending spreadsheet; 2018/19 budget versus spending per line item (available monthly); and an accounting of all receivables for all departments. Additionally, his goal within the next 12 months is to hire a finance director / City Administrator.

Alderman Robinson: Absent

New Business: None

Audience Comments: None

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Kelleher to adjourn the Committee-of-the-Whole Council meeting at 8:50 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li – City Clerk