



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Committee-of-the-Whole Council Meeting

August 20, 2018 @ 7:00 PM

MINUTES

City Clerk li called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk li, Aldermen Dell, Kelleher, Killey, McMahon, Redden & Robinson

Also present: Attorney Buick, Chief Bianchi, Treasurer Webber & Director of Public Works / City Engineer Horak

Absent: Alderman Kelleher & EMA Director Ciciora

Mayor Olson:

Class K License Request: Randy Goodwin, manager of Outer Beauty Tattoo, presented a proposed business plan expanding the business to include a waiting area with vintage arcades, pool tables, serving beer / wine, and a hair salon. The business is relocating to a larger facility within the Indian Valley Shopping Center to accommodate the proposed expansion. The Health Department has stipulated that the hair salon would need floor to ceiling wall enclosures. Under a Class K license, square footage cannot be less than 1000 square feet and not more than 1200 square feet. Because there are only two Class K licenses, and both have been issued, Council will need to consider increasing the number of available licenses.

Public Safety Building Project: The Mayor will be meeting with representatives from Bernardi Securities, who refinanced the sewer plant several years ago, and local bank officials this week. Bernardi Securities has indicated they would require a signed contract before proceeding. The Mayor also indicated that there are broker companies that will seek financing and manage the loan process on behalf of the borrower.

Budget / Financial Update: A meeting is scheduled for Friday, August 24th, between the Mayor, Engineer Tom Horak, City Clerk Denise li, and Tawnya Mack of Mack & Associates. The meeting will provide an update on the budget and financial issues. Because of Council interest to attend, Mayor Olson suggested a special meeting. Council agreed, and an agenda will be posted for the August 24th special meeting.

Foster, Buick, Conklin & Lundgren LLC: Attorney Buick reported that he and Engineer Horak are working on a project converting some tax exempt properties to roadways. The County has set a September 10th deadline.

City Clerk Li requested Executive Session at the end of the meeting under Section 2(c)21 for semi-annual review of minutes.

City Treasurer: No report

Director of Public Works / City Engineer Horak:

NPDES Permit IL0030970: The draft permit for public notice has been received, and must be posted starting August 9, 2018 and ending September 10, 2018. There are some changes under special conditions that include, but not limited to, creating a feasibility study to reduce phosphorus levels and within 24 months, draft a maintenance and operation plan.

2018 Watershed Plan: Engineer Horak is requesting to add a capital project line item to the 2018/2019 budget for this project in an amount of \$70,000.00 for the Little Rock Creek study. The City hopes to obtain the IEPA grant to cover approximately \$42,000.00 of the cost, and is investigating other sources for the remainder funding, including the DeKalb County Community Foundation.

2018 MFT Street Maintenance Project: Bids came in above the estimate, and the City has three options: (1) reject the bids and consider a 2019 program at a cost factor of \$350,000 - \$400,000; (2) award the current bid amount and allow general funds to cover the overage; and (3) request additional MFT funding from IDOT. Currently, there is approximately \$900,000 in the MFT account. Engineer Horak is leaning toward rejecting the bids and to let out for bidding in January as a larger project.

Chief Bianchi: No report

EMA: In the absence of Director Ciciora, Mayor Olson reported that the City has received a \$1,000 grant from TransCanada for siren replacement.

Alderwoman Chiemlewski informed the Council of the Illinois Safe Routes to School Program sponsored through IDOT (Illinois Department of Transportation). The competitive grant program will award up to \$200,000 in infrastructure development, such as improved sidewalks, and \$50,000 in non-infrastructure that includes signage, events, and equipment. She explained the application process will include assistance from the school district to provide, but not limited to, a study of walking routes to school, number of children of utilizing walk and bike routes, and an all-district sidewalk school map. City engineering costs will be approximately \$30,000. Deadline for the grant application is November 19, 2018.

Alderman Dell: No report

Alderman Kelleher: Absent

Alderwoman Killey advised that the finance committee would meet immediately following this evening's Council meeting.

Alderman McMahon introduced Janis Gerali, who operates a child care business from of her home. Although she has been approved by DCFS, employs 4 staff members, and has had no complaints filed, she was advised that she will need to obtain a special use permit to continue to operate in a residential neighborhood. Steps have been taken to start the permit process.

Alderman Redden: No report

Alderman Robinson: No report

New Business: None

Audience Comments: Former Police Commissioner, Bob Perkins, questioned the Mayor asking if concerns regarding the Police Commission had been investigated. Mayor Olson assured him the issues have been addressed, and the need to move forward.

Executive Session

Motion made by Alderman Robinson and seconded by Alderman Redden to go into executive session at 8:08 PM, pursuant to Section 2(c)(21) "Discussion of minutes of meetings lawfully closed under the Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06". Aye: Aldermen Chmielewski, Dell, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 6:0

Motion to return from Executive Session: Motion made by Alderman Redden and seconded by Alderman Robinson to return to regular session at 8:8:21 PM. Motion carried unanimously by voice vote.

Adjournment

There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Robinson to adjourn the Committee-of-the-Whole Council meeting at 8:21 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li – City Clerk