



# City of **SANDWICH, ILLINOIS**

City Hall Annex · 128 East Railroad Street

## **Committee-of-the-Whole Council Meeting**

*August 21<sup>st</sup>, 2017 @ 7:00 PM*

## MINUTES

City Clerk li called the meeting to order at 7:00 PM. Advising that the Mayor will not be present, she explained that roll call would be taken followed with a motion to appoint Alderman Rich Robinson as Mayor Pro Tem for the remainder of the meeting.

Roll call was taken:

**Present:** City Clerk li, Aldermen Chmielewski, Dell, Killey, Kelleher, Redden & Robinson

**Also present:** Attorney Buick, Department of Public Works / City Engineer Horak, Chief Bianchi & EMA Director Ciciora

**Absent:** Mayor Olson, City Treasurer Webber; Aldermen McMahon & O'Sullivan

**Motion for Mayor Pro Tem:** Clerk li requested a motion to appoint Alderman Rich Robinson as Mayor Pro Tem.

**So moved by Alderwoman Killey, and seconded by Alderman Kelleher. Aye: Aldermen Chmielewski, Dell, Killey, Kelleher & Redden Nay:0 Abstained: Alderman Robinson Motion carried.**

### **Mayor Pro Tem Robinson:**

**Request for Class "K" Liquor License:** Brandon Partridge and Greg O'Leary presented their proposed business plan for "Annie's Gaming Café" that will be a high-end coffee shop offering sandwiches, beer and wine along with video gaming. They requested that a new Class K liquor license be created. There are 2 existing Class K liquor licenses, both of which have been assigned to new gaming cafes. In July, the Council felt the market was saturated with too many video gaming establishments, and chose to monitor the Class K licenses before issuing new licenses. Clerk li said there are nine licensed establishments that offer video gaming entertainment, for a total of 39 machines. There are ten new machines that are pending State approval that would increase the total video gaming machines to 49. She added that number would increase pending the number of machines the bowling alley will request. By Statute, as maximum of 5 video gaming machines are allowed per business. The request for a new Class K license was denied at this time, but Council is agreeable to revisit the request in a few months.

IML Convention Reminder: The IML Convention will be in held in Chicago on September 21-23. Anyone interested in attending should contact the Mayor.

**Foster, Buick, Conklin, Lundgren & Tritt, LLC:** No report

**City Clerk Ij:** No report

**City Treasurer:** Absent

**Director of Public Works / City Engineer Horak:**

Zoning Board of Appeals (ZBA) regular meeting of Tuesday, August 22, 2017, has been cancelled.

Brush pickup is scheduled for Ward 3.

2017 Lisbon Street – Green to Main Reconstruction Project: There was a problem with a gas main and the new storm sewer line at Wolfe Street that required re-routing and has now been resolved. Waiting for final language on the easement agreement with Willow Crest Nursing Pavilion, Engineer Horak will present to the Council next week for approval.

2017 Center Street Lighting Project: The contractor mobilized on Monday, August 21<sup>st</sup> and the anticipated completion date is prior to September 1<sup>st</sup>. Initially the parking lot at the southeast corner of Main and Center Streets was to be closed for the contractor's staging of materials and equipment. Now, the contractor will be using their trailer on the north side of Center Street, and the parking lot at the southeast corner of Main and Center Streets will remain open.

2017 Street Maintenance Project (17-00000-01-GM): There are some patches needing attention on Main Street, and Engineer Horak believed they would be conducting the work on Wednesday.

2017 6<sup>th</sup> Street Water Main Project: Engineer Horak met with the consultant today, and expects to advertise for bid letting toward the end of September. He added that there will be a separate contract for the sanitary sewer installation.

2016 Water Tower Painting: The 1-year warranty inspection on the Duvick Avenue water tower is scheduled for August 25<sup>th</sup> with Dixon Engineering.

NPDES Permit IL0030970: Permit comments have been transmitted to the IEPA, and now awaiting a response. There is a Fox River Study Group meeting on August 31<sup>st</sup> that the IEPA will be attending, and may afford an opportunity to review the permit comments.

Pratt Road Bridge – FY 2023 Major Bridge Program Application is due September 19, 2017.

**Chief Bianchi:** No report

**EMA Director Ciciora:** No report

**Alderwoman Chiemlewski:** No report

**Alderman Dell** questioned proposed Ordinance 2017-13 entitled “Ordinance Amending Section 74-168 of Chapter 74” that was in the aldermen’s meeting packet. The Ordinance lists proposed locations that would prohibit parking. The Ordinance is to be reviewed to determine if additional locations should be included.

**Alderman Kelleher**: No report

**Alderwoman Killey** advised that the finance committee would meet immediately following this evening’s meeting.

**Alderman McMahon**: Absent

**Alderman O’Sullivan**: Absent

**Alderman Redden**: A proposal from Pizzo & Associates was distributed for review addressing the landscaping and pond issues on City property located at 1251 E. 6<sup>th</sup> Street. Alderman Redden stressed that once the landscaping and pond issues have been addressed, a maintenance plan be put in place. He encouraged Council members to walk the property and be prepared to discuss this matter at an upcoming meeting.

**New Business**: None

**Audience Comments**: Suggestions regarding the cleanup at 1251 E. 6<sup>th</sup> Street were offered to the Council including use of volunteers, Scouts, and CSR workers (community service workers). Council thanked the audience for their comments, and will take under consideration.

**Adjournment**:

There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Kelleher to adjourn the Committee-of-the-Whole Council meeting at 7:45 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li – City Clerk