



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Committee-of-the-Whole Council Meeting

September 5th, 2017 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk li, Aldermen Chmielewski, Dell, Killey, Kelleher, McMahon, O'Sullivan & Redden

Alderman Robinson arrived at 7:03 PM

Also present: Attorney Conklin, Department of Public Works / City Engineer Horak & EMA Director Ciciora

Chief Bianchi arrived at 7:13 PM
City Treasurer Webber was absent

Mayor Olson:

Finance Assistant Position: Friday, September 1st, was the last day the City was accepting applications for the financial assistant's position. Twenty-five applications have been received. Mayor Olson will be contacting Alderman Robinson, chair of the personnel committee, to review the applications and start the interview process.

Tourism Committee Meeting will meet at 7:00 PM on September 14, 2017 at City Hall to discuss perimeters to increase local tourism and create plans to promote the community. Those on the committee consist of Alderwomen Chmielewski and Killey, Jim Teckenbrock, Alethia Hummel, and Mayor Olson. The meeting is open to the public.

Ordinance 2017-13 entitled "Ordinance Amending Section 74-186 of Chapter 74 of the Municipal Code of Sandwich, Illinois" was presented for first reading. Additional streets and locations were added to the existing Section that prohibit parking, stopping or standing at any time. The Ordinance will be placed on next week's agenda for passage.

Ordinance 2017-14 entitled "An Ordinance Adopting Section 74-172 Parking of Commercial or Recreational Vehicles, Trailers, or Truck Tractors Restricted to Chapter 74 Traffic and Vehicles of the Municipal Code in the City of Sandwich" was presented for discussion. There is an ordinance in place that restricts vehicles that exceed a certain weight class from parking on the City's public right

of way. The proposed ordinance would prohibit long-term parking of commercial and recreational vehicles from parking on public streets. Council felt discussion was warranted before passage.

Announcements: Mayor Olson reminded Council of the IML Convention to be held September 21st-23rd. Former Bears Coach Ditka will be the speaker on opening day. The 130th Sandwich Fair will open on Wednesday, September 6th at 9 AM. 9/11 remembrance ceremony will be held at 6 PM on September 11th at the VFW.

Foster, Buick, Conklin, Lundgren & Tritt, LLC: No report

City Clerk li: No report

City Treasurer: Absent

Director of Public Works / City Engineer Horak:

Resolution 17-09 entitled "A Resolution Approving a Plat of Easement Grant for Public Utility Easement Provisions, Stormwater Management Easement Provisions, and Cross-Access Easement Provisions for the Northeast Corner of Terry Street and Hall Street, in the City of Sandwich, DeKalb County, Illinois". The Resolution contains a plat exhibit displaying easements and stormwater management areas for the Hall Street Lofts project. Resolution was presented for review.

Resolution 17-10 entitled "A Resolution Approving a Stormwater Management Facilities and Maintenance Agreement in the City of Sandwich, DeKalb County, Illinois". Exhibit A is the Stormwater Management Facilities Easement and Maintenance Agreement. Resolution authorizes the Mayor to sign the maintenance agreement. Engineer Horak reported that a temporary occupancy permit was issued last week, and anticipate the full occupancy permit to be issued by the end of the month.

Electronic Recycling will be held on Saturday, September 9, 2017 from 12:30 – 2:30 PM at the Duvick Avenue water tower at 750 Duvick Avenue.

DeKalb County Electronic Collection Events will be held at the DeKalb Municipal Airport on Saturday, September 30, 2017 and Saturday, October 28, 2017 from 9 AM – 1 PM. This event will accept televisions at no cost.

2017 Lisbon Street – Green to Main Reconstruction Project: The City continues to work with Nicor regarding the gas main conflict with the new storm water installation along the south side of Wolfe Street. Unsuitable soils along the north parking lane will be resolved by increasing the thickness of binder course. Plans are still in place to add two additional diagonal parking spaces at the east end as well as adding additional curb and gutter.

2017 Center Street Lighting Project: Street lights are now operational, and contractor will return after the fair to address any punch list items.

2017 6th Street Water Main Project: Notice to Bidders was published in the newspaper on August 31st and again this week. Bid opening will be held on September 13, 2017 at 10:00 AM.

Pratt Road Bridge – FY 2023 Major Bridge Program Application is due September 19, 2017.

NPDES Permit IL0030970: Engineer Horak attended a meeting last week for the Fox River Study Group. Discussion, among other matters, included making all municipality permits the same. He will be speaking with the IEPA regarding the City's permit.

Sanitary Sewer Lining – 6th Street & 5th Street: Engineer Horak provided paperwork on Strand Task Order 17-02 Preparation of Bidding Documents that show the plan for the new stretch of sewer. Horak is reviewing and will present next week for approval.

Accessible Pedestrian Crossings: BNSF has billed the City for the work at Main Street and Eddy Street. The required work was through the stipulation agreement with the City of Sandwich, ICC (Illinois Commerce Commission) and BNSF (Burlington Northern Santa Fe) Railway. The interpretation of "accessible crossing" differed between the City and BNSF, so Engineer Horak met with the ICC last week to review the remaining items. A follow-up letter will be drafted to the ICC in the upcoming weeks.

Chief Bianchi: On behalf of the Police Benevolent, he thanked everyone participating in the DARE golf outing held on Thursday, August 31st.

EMA Director Ciciora reported that the weekly emergency siren testing disclosed that sirens Duvick Avenue and Sandy Bluff Road were inoperable. He was unsure if the problem is an isolated siren or a radio issue. Braniff Communications have been contacted for repairs.

Alderman Chiemlewski: No report

Alderman Dell asked for insight on the City's electrical aggregation program that he can share with his constituents. The new program will begin in October when ComEd will be raising their kilowatt rate. The City has entered into a 1-year contract with MC Squared Energy Services that is offering a lower rate than ComEd. In the event Com Ed should lower their rate prior to the contract termination, MC Squared will either lower their kilowatt rate or match the rate of ComEd. Clerk Li encouraged Council to have their constituents contact her at City Hall. She added that she had been taking up to half dozen inquiries daily since the letters were mailed to residents on August 28th.

Alderman Kelleher: No report

Alderman Killey advised that the finance committee would meet immediately following this evening's meeting.

Alderman McMahon: No report

Alderman O'Sullivan: No report

Alderman Redden: A priority list of proposed projects was distributed that included maintenance and repairs to utilities and stormwater, roadway repairs, and water / sewer rate studies. He asked Council to review for further discussion. Aldermen Redden also reminded everyone that the BUILD program will be end in May, and is looking for direction if the program should be continued. Lastly, the Council was made aware that the Historic Society recently resurfaced their parking lot without City approval. Concerns included ADA compliancy and that none of the City's requirements were

addressed or met. Council was encouraged to review the matter to be discussed at the next COW meeting on September 18th.

Alderman Robinson: Eric Bright is approaching his anniversary date, and has requested to have 23.5 vacation hours rolled over. No Council vote is required.

New Business: None

Audience Comments: None

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Committee-of-the-Whole Council meeting at 7:52 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li – City Clerk