



# City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

## Committee-of-the-Whole Council Meeting

November 5<sup>th</sup>, 2018 @ 7:00 PM

## MINUTES

Mayor Olson called the Committee-of-the-Whole Council Meeting to order at 7:00 PM.

Roll call was taken:

**Present:** Mayor Olson, City Clerk li, Deputy City Clerk Teckenbrock, Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon & Redden

Absent: Alderman Robinson

**Also present:** Attorney Harrill, Department of Public Works / City Engineer Horak, EMA Director Ciciora, City Treasurer Webber & Chief Bianchi

### Mayor Olson

Oath of Office: Mayor Olson swore in newly appointed Ward 3 Alderman, Shane Surratt. The position is open for the April, 2019 consolidated election.

Open Door Fundraiser: Resident Marsha Davis is a participant in the Glenn Elyn-Wheaton Chorale that will be performing an Open Door Benefit Concert on Saturday, November 17<sup>th</sup> at the Opera House.

Report on Grain Income: Gary Brummel farms the acreage on Center Street / Gletty Road that is owned by the City. There is a 50/50 revenue agreement between both parties, and this year's proceeds to the City is \$5,293.61. It was noted that grain prices were down this year.

Financial Report: Wes Levy, representing Lauterbach & Amen, LLP, provided the Council with a financial update for the 2018-2019 fiscal year. Mr. Levy reported that 5 months into the fiscal budget, the City has approximately \$987,000 in excess revenue. A monthly Treasurer's Report will be provided in the future as well as a general fund summary comparing budget numbers to actual numbers. Mayor Olson suggested a monthly Special Meetings be held to review finances with the accounting firm. Lauterbach & Amen was hired in July to update bank reconciliations and handle the City's routine financial obligations. The accounting firm will be assisting with the annual Treasurer's Report and Tax Levy.

City Clerk li left at 7:25 PM, and was replaced by Deputy Clerk Teckenbrock.

**Foster, Buick, Conklin & Lundgren LLC:** No report

**City Clerk Ii:** Absent / No report

**City Treasurer:** No report

**Director of Public Works / City Engineer Horak:**

Leaf vacuuming continues in Ward 1 on Monday's, Ward 2 is Tuesday's, Ward 3 is on Wednesday's, and Ward 4 is Thursday's. With next week's Veteran's Day holiday, the schedule will be pushed back one day for all wards.

Pavement Patching: Royal Asphalt Paving will be conducting pavement patching starting Tuesday through Thursday. The intersection of Lafayette and 2<sup>nd</sup> Streets, near Woodbury School, will be closed all 3 days. A detailed area site list is posted on the City's Facebook page.

**Chief Bianchi:** No report

**EMA:** No report

**Alderman Chiemlewski** reported on a fundraiser at the VFW on Saturday, November 10<sup>th</sup>.

**Alderman Dell:** No report

**Alderman Kelleher** reported that a number of keys to City Hall have been distributed through the years and never returned. He suggested that the locks be replaced and a tracking system be put in place.

**Alderman Killey** advised that the finance committee would meet immediately following this evening's Council meeting.

**Alderman McMahon:** No report

**Alderman Redden:** No report

**Alderman Robinson:** No report

**New Business:** None

**Audience Comments:** None

**Adjournment:**

There being no further business to come before the Council, **motion made by Alderman Surratt and seconded by Alderman Redden to adjourn the Committee-of-the-Whole Council meeting at 7:40 PM. Motion carried unanimously by voice vote.**

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Denise Ii – City Clerk