



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Committee-of-the-Whole Council Meeting

November 6, 2017 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk Ii, Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, O'Sullivan & Redden

Also present: Attorney Thompson, Department of Public Works / City Engineer Horak, Chief Bianchi, City Treasurer Webber & EMA Director Ciciora

Absent: Alderman Robinson

Mayor Olson:

Intergovernmental Agreement with School District: Mayor Olson asked if there were any questions regarding the proposed intergovernmental agreement prior to approval on Monday, November 13th. Question was raised on the cost of the cement pad that will hold equipment readers. The anticipated cost is \$2,500 - \$3,000. The agreement with the School District is for cost sharing of gas and diesel fuels.

City's Insurance & Risk Insurance Renewal: The City participates in a municipal insurance coop with Arthur J. Gallagher & Co. The renewal premium, that runs on a calendar year, is 5% less from last year. A safety audit was conducted last week by the insurance company, and the City fared very well noting that safety equipment is up to date. Council favored promoting the FLEX program available to employees that is a tax free program that will offset upfront medical costs. There seems to be little interest in the program, and Council felt that with further education on the product, employees will see the benefit of the win-win program.

Proposed Police Station Update: The meeting with Williams Architects was cancelled last week and has been rescheduled for Monday, November 13th. The purpose of the meeting is to discuss pricing. Williams Architects will create drawings to be submitted to Harbour Construction who in turn will prepare estimates for approval by the Council. The Mayor is expecting the cost estimates in the next month or so.

Recodification of Municipal Code Update: The City has received the draft of the Municipal Code to be proofed. The zoning and subdivision ordinances have been merged into the Code consisting of nearly 500 pages. Upon approval, the goal is to have the updated Code placed on the City's website.

Announcement: Mayor Olson read a “thank you” from the Open Door for the donation of hot dogs and buns leftover from the Taste of Sandwich.

Foster, Buick, Conklin, Lundgren & Tritt, LLC: No report

City Clerk Ij: No report

City Treasurer reported that, continuing with the CD ladder investment strategy, a 3rd CD in the amount of \$400,000 was opened at First Midwest Bank. The ladder investment will build a steady stream of interest for the City. The renewed CD is for 60 months at 1.76%.

Director of Public Works / City Engineer Horak:

Electronics recycling will be held on Saturday, November 11, 2017, from 12:30 – 2:30 pm at the Duvick Avenue water tower, located at 750 N. Duvick Avenue. It was announced that air conditioning units with Freon will now carry an extra cost for disposal. The City’s contract will end in December, and at this point, it is unclear if the program will continue or alternative arrangements will be made.

2017 5th and 6th Streets Sanitary Sewer Lining Project: Bid results from the November 1st opening were as follows for Bid Alternative #2:

Hoerr Construction, Goodfield, IL	\$85,785.00
Michael’s Corporation, Brownsville, WI	\$85,998.00
Visu-Sewer of Illinois, Bridgeview, IL	\$91,586.00
Insituform Technologies, Chesterfield, MO	\$97,128.90

Engineer Horak will review documentation and work history for Hoerr Construction, and the intent is to place this on next week’s agenda for Council approval. The Engineer’s estimate of cost was \$151,552.50. The completion date on this project is April, 2018.

2017 6th Street Water Main Project: The contractor was pressurizing the water main today (November 6th). It is estimated the new water main will be operational by December 1st.

2014 Concrete Street Maintenance Project: The final payment of \$23,441.67 was withheld on this project from Elliott & Wood, Inc. Arising from a quantity issue, both parties have agreed to the final amount. The complete amount on the contract was \$357,645.33. This will be brought before the Council next week for payment approval.

2017 Lisbon Street – Green to Main Reconstruction Project: The gas line work has been completed. H. Linden & Sons will be charging a mobilization fee of \$4,000, and Geneva Construction will also charge a mobilization charge for repairs to the pavement. That charge is unknown at this time.

2018 Planning Priorities with CMAP (Chicago Metropolitan Agency for Planning): CMAP had agreed to assist the City in updating their comprehensive plan. Instead of updating, CMAP has agreed to assist the City in planning a priority report beginning in January. It is a higher level of planning prior to updating the comprehensive plan.

Announcements: Jeremy Moss has requested a carryover of 70 ½ unused vacation hours. His 15-year anniversary was October 28th. Matt Schwickerath has requested a carryover of 36 unused vacation hours. His 10-year anniversary was November 5th.

The leave pickup program started the week of November 20th. It was reported that leaves were picked up at 181 residences, and 97 cubic yards of leaves were collected last week.

Chief Bianchi: No report

EMA: No report

Alderman Chiemlewski questioned when the next Tourism Committee would meet. After a few cancelled meetings, the meeting has not been re-scheduled.

Alderman Dell: No report

Alderman Kelleher: No report

Alderman Killey advised that the finance committee would meet immediately following this evening's meeting.

Alderman McMahon reported several months ago the Conservation Foundation from Naperville provided a presentation before the Council on the encouraged use and benefits of native plants for the City's detention basins. Native plantings benefit water conservation and prevent erosion. Last week, Mayor Olson, Engineer Horak, and Alderman McMahon met with Brook McDonald, President and CEO of The Conservation Foundation. With his assistance, the City will apply for a 2018 grant through Commonwealth Edison for wildflower plantings at the Center Street detention basin.

Alderman O'Sullivan: No report

Alderman Redden: No report

Alderman Robinson: No report

New Business: None

Audience Comments: None

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Kelleher to adjourn the Committee-of-the-Whole Council meeting at 7:30 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li – City Clerk