



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Committee-of-the-Whole Council Meeting

November 20, 2017 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk Li, Aldermen Chmielewski, Dell, Kelleher, Killey, O'Sullivan, Redden & Robinson

Also present: Attorney Buick, Department of Public Works / City Engineer Horak, Building Official Steffens, Sergeant Whitecotton, City Treasurer Webber & EMA Director Ciciora

Absent: Alderman McMahon & Chief Bianchi

Mayor Olson:

Announcement: Former fire chief, Don Rimgale, recently passed away. A memorial will be held at the Sandwich fire station on Saturday, November 25th. Retiring in 2016, Rimgale was the inspiration for the Robert DeNiro role in the 1991 movie "Backdraft".

Holiday Schedule Discussion: The current Christmas / New Year holiday schedule calls for staff to be paid on the eve days, which fall on Sunday, and to have Monday, December 25th and January 1st, as a paid non-working holidays. Several staff have requested that the Council reconsider the holiday schedule to allow them to spend extra family time. City Clerk Li said she polled neighboring towns that were experiencing a similar dilemma, and learned that only Plano will be closing on the Friday previous to the holiday (being December 22nd and December 29th). The remaining communities will be closed on the actual holiday and the day after the holiday (being December 25th & 26th; January 1st & 2nd). Council favored the change to being closed on the day after the holiday, and no motion was made.

Clerk Li inquired about the last meeting of the month that falls on Tuesday, December 26th. Since the Council had just approved December 26th as a City holiday, the last council meeting would fall on Wednesday, December 27th. Historically, the Council has cancelled the last meeting of the year. Council would like to further discuss at the December 11th meeting.

Water System Management Webinar: A free webinar will be held on Wednesday, November 29th between 3-4 Pm (EST). The webinar is for communities with less than 10,000 in population, and will cover topics such as benefits of capital improvement planning, tips for better communication with

customers, utility budgeting tips, and utility management. The webinar can be viewed at City Hall or on the councilmen's personal computer.

Police Department Building Project: Williams Architects and Harbour Construction will be at next week's meeting with an update presentation on the proposed police department building located at 1251 E. 6th Street. It is anticipated that estimated costs will be available for review and comment.

Executive Session: Mayor Olson requested Executive Session at the end of the meeting under Section 2(c)(1) for personnel. No action will be taken.

Foster, Buick, Conklin, Lundgren & Tritt, LLC: Attorney Buick reported on the status of the Municipal Code update and said a meeting will be scheduled next week to review the proofs.

City Clerk li reminded Council of the short work week due to the Thanksgiving holiday and requested that topics for next week's agenda be in her office by 4 PM on Wednesday, November 22, 2017

City Treasurer: No report

Director of Public Works / City Engineer Horak:

Plan Commission regular meeting was held on Tuesday, November 14th, 2017. Attorney Buick provided "Findings of Fact & Recommendation" for each hearing, and ordinances will be drafted for first reading at next week's meeting.

a. PC 2017-04 (1210 E. Church Street): The Plan Commission made a recommendation of approval for a special use for a drive-up window for a fast food restaurant in the B-3 zoning district by a vote of 7:0. Tracey Willie, presenting Tri City Foods of Illinois, Inc. was present to answer questions.

b. PC 2017-05 (5 N. Main Street): The Plan Commission made a recommendation of approval for a special use permit of the body art establishment in a CBD-1 zoning district by a vote of 7:0. Applicant Matt Colwell who is the new owner of Family Pride Tattooing & Piercing was in the audience and available to answer questions.

Leaf Vacuuming: With the shortened work week due to the Thanksgiving holiday, public works will be covering all wards from Monday through Wednesday. The regular schedule will resume on Monday, November 27th, that is also the last week of the program. Council will discuss next week if the program should be extended.

2017 Lisbon Street – Green to Main Reconstruction Project: Engineer Horak reported that he is rechecking with H. Linden & Sons for a completion date.

2017 6th Street Water Main Project: The new line was chlorinated on Saturday, and results should be back by Wednesday, November 22nd.

Chief Bianchi: In the Chief's absence, Sergeant Whitecotton was present. No report.

EMA: No report

Alderman Chiemlewski: No report

Alderman Dell: No report

Alderman Kelleher: No report

Alderman Killey advised that the finance committee would meet immediately following this evening's meeting.

Alderman McMahon: Absent

Alderman O'Sullivan: No report

Alderman Redden advised that 6-month interval budget reports were distributed to Council for review. The reports are available per departments, line items or by fund accounts.

Alderman Robinson: No report

New Business: None

Audience Comments: None

Executive Session

Motion made by Alderman Robinson and seconded by Alderman Chmielewski to go into executive session at 7:22 PM, pursuant to Section 2(c)(1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, O'Sullivan, Redden & Robinson Nay:0 Motion carried 7:0

Motion to return from Executive Session: Motion made by Alderman Redden and seconded by Alderman O'Sullivan to return to regular session at 7:37 PM. Motion carried unanimously by voice vote.

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Committee-of-the-Whole Council meeting at 7:40 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li – City Clerk