



City of
SANDWICH, ILLINOIS

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Finance Committee Minutes

City Council Chambers

Monday - January 16, 2017

Finance Chairwoman Killey called the meeting to order at 8:00 PM

Roll call was taken:

Present: City Clerk li, Aldermen Dell, Killey & Robinson

Approval of Minutes: Committee agreed to table approving the January 3, 2017 minutes until the next finance committee meeting on February 6, 2017.

Review of Semi-Monthly Bills: Bills reviewed to be submitted for payment approval at the Regular Council Meeting scheduled for Monday, January 23, 2017.

City Clerk li cautioned the Committee that invoices attached to purchase orders should match. There was an incident this past week where a vendor was overpaid because the purchase order had been used as a template for a previous bill.

New Business - None

Audience Comments - None

Adjournment

There being no further business to come before the Committee, **motion made by Alderman Dell and seconded by Alderwoman Killey to adjourn the Finance Committee meeting at 8:08 PM. Motion carried unanimously by voice vote.**

/s/ Denise li, City Clerk