



City of
SANDWICH, ILLINOIS

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Finance Committee Minutes
Thursday, February 18, 2016

Finance Chairwoman Killey called the meeting to order at 4:15 PM

Roll call was taken:

Present: City Clerk li, Aldermen Dell & Killey

Alderman Robinson arrived at 4:21 PM

Also Present: Budget Director Barker, Chief Bianchi, and Aldermen McMahon & Redden

Approval of Minutes: Motion made by Alderman Killey and seconded by Alderman Dell to approve the finance committee minutes from January 19, 2016 and February 1, 2016. Motion carried.

Review of Semi-Monthly Bills: Bills reviewed to be submitted for payment approval at the Regular Council Meeting on February 22nd, 2016.

New Business: Budget Director reported that he has met with the sewer and water departments and the police department in preparation for the 2016-2017 budget. He advised that the proposed budget reflects an operating costs deficit. Chief Bianchi said additional costs will be incurred to create an eligibility list for police officers. This process occurs every two (2) years in order to keep prospective officer candidates current. Director of Public Works Horak and Sewer / Streets Supervisor Pruski have requested the hiring of a building official and a part-time seasonal employee to work nine (9) months out of the year.

Chief Bianchi explained the adjudication process he is proposing as a means to generate revenue. The police department would oversee the records management that would result from increased cost of parking violations and the introduction of an impound fee for vehicles upon arrests. He noted that there 224 arrests in 2015. Weed violations and ordinance violations would also be handled by the in-house adjudication process.

Budget Director Barker advised the Council to start investigating how the City will pay for renovations to the Designed Stairs building if purchased as a new police department building.

Alderwoman Killey would like to have a budget meeting on Monday, February 29th at 7 PM. There is no Council meeting that evening due to it being the 5th Monday of the month. The Council does not generally meet on the 5th Monday of a month.

Audience Comments - None

Adjournment

There being no further business to come before the Committee, **motion made by Alderman Robinson and seconded by Alderman Dell to adjourn the Finance Committee meeting at 4:57 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li, City Clerk