



City of  
**SANDWICH, ILLINOIS**

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**Finance Committee Minutes**

Monday – August 15, 2016

Finance Chairwoman Killey called the meeting to order at 7:41 PM

Roll call was taken:

**Present:** City Clerk li, Aldermen Dell & Killey  
**Absent:** Alderman Robinson

Also in attendance were Chief Bianchi, and Aldermen McMahon, Moran, Redden & Scheidecker

**Approval of Minutes:** Motion made by Alderman Dell, and seconded by Alderwoman Killey, to approve minutes from the finance committee meetings of July 19<sup>th</sup> and August 1<sup>st</sup>, 2016. Motion carried unanimously by voice vote.

**Review of Semi-Monthly Bills:** Bills reviewed to be submitted for payment approval at the Regular Council Meeting on August 22, 2016.

Alderman Dell questioned City Clerk li if she was aware of the number of account credits reflected on the bill printout. Admitting he would have to talk to Budget Director Tim Barker, Clerk li said the credits are most likely due to overpayments or return of merchandise. Alderman Dell will speak with Budget Director Barker to see if more information can be provided on the printouts. Alderman Dell also questioned about the invoice for the City's credit card noting there appeared to be missing information on the printout. Clerk li said it is an ongoing problem that the user of the credit card does not turn in receipts at the time of usage. This creates numerous phone inquiries to the departments to obtain the receipt(s) to assure that the correct department is charged.

**New Business:** None

**Audience Comments** - None

**Adjournment**

There being no further business to come before the Committee, **motion made by Alderwoman Killey and seconded by Alderman Dell to adjourn the Finance Committee meeting at 7:51 PM. Motion carried unanimously by voice vote.**

/s/ Denise li, City Clerk