

Meeting Minutes for PUBLIC SAFETY MEETING

January 27th, 2016 10:30am

Sandwich City Hall Annex

Attendees:

Alderman Redden

Alderman McMahon

Mayor Olson

Mark Bushouse Williams Architects

Chris Kozak Harbour Construction

Jim Bianchi Sandwich Police Dept

Jim Teckenbrock Economic Development

Tom Horak Sandwich City Engineer

Jim Wyman WSPY

Mayor Olson gave a brief overview of the project. He explained the opportunity for the development of property located at 1305 East 6th St, otherwise referred to as the "Design Stairs" building. There was conversation that this property had been considered several years ago and now it appears that it may be a viable option.

Chief Bianchi explained the process of evaluating the building for compatibility as a police station.

Today, the Chief and Mark Bushouse had a walkthrough. In the preliminary discussion, Mark explained to the Chief that the building would be an excellent option and that many of the areas could be partitioned for office space. The additional cost of the "lock-up" and prisoner area would be the "high end" cost to this project. The Chief went on to explain that in the event of an emergency situation, the Sandwich Police facility would be a Regional Center for any major incident.

Chris Kozak explained that many of the plans and drawings from past concept designs could be adapted to design the hardened area of the project. Chris stated that there would be a cost of preliminary evaluation of the building that would lead to estimated costs. Further, Chris stated that he would email a proposal to us for consideration.

Mark Bushouse gave a short review of his observations from this morning. Mark was happy with the layout and potential space use for this building. He estimated the square footage to be between 15,000 and 18,000 upon completion of the project. He also stated that a proposal for evaluation of the building would be forthcoming.

Alderman Redden questioned the amount of windows in the building and whether that would pose a problem. Mark and Chris discussed options to the windows and how to best use the space for heating and cooling.

Alderman McMahan stated there had been concerns about the heating system from past employees. Bill and Mark were going to visit them later in the morning.

Engineer Horak was asked about the potential of water retention. Tom explained that the area had a water retention plan and that information was shared with the experts.

Jim Wyman from WSPY asked if the City was currently paying Harbour. Chris answered "no they have not been billed for quite some time"

A synopsis of the meeting was that the City wanted to further pursue the costs and potential savings to securing this property. Both Harbour and Williams will forward any information and additional costs very soon.

Meeting concluded at 11:24am

Rick Olson reporting