



# City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

## Regular Council Meeting

January 11, 2016 at 7pm

## MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Pledge of Allegiance

Roll call was taken:

**Present:** Mayor Olson, City Clerk li, Aldermen Dell, Killey, Moran, Redden, Robinson & Scheidecker

Alderman Fraser arrived at 7:02 PM

Alderman McMahon arrived at 7:47 PM

**Also present:** Attorney Conklin, Department of Public Works / City Engineer Horak & EMA Director Ciciora

Chief Bianchi arrived at 7:49 PM

**Absent:** City Treasurer Webber

### Approval of Minutes

Motion was made by Alderman Scheidecker and seconded by Alderwoman Killey to approve the minutes of the Committee-of-the-Whole Council Meeting of December 21, 2015 and January 4, 2016, and the Special Council Meeting of December 21, 2015 Aye: Aldermen Dell, Killey, Moran, Redden, Robinson & Scheidecker Nay:0 Abstained: Alderman Fraser Motion carried

### Approval of January Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Scheidecker, approving payment of the January semi-monthly bills in the total amount of \$85,881.94. Aye: Aldermen Dell, Fraser, Killey, Moran, Redden, Robinson & Scheidecker Nay:0 Motion carried 7:0

**Mayor Olson**

Discussion on hiring Building Department employee: The job description for the proposed building department position is being finalized, and Mayor Olson requested the Council to review so that the City can start advertising for the position. Educational requirements will required a high school diploma or GED equivalent, and the candidate will have to obtain at least three (3) ICC certifications within a reasonable time after employment. The position will include, but not limited to, plan reviews, permit process, updating codes, zoning enforcements and act as a liaison with the Sandwich Community Fire Department.

Executive Session: Mayor Olson requested executive session at the end of the meeting under Section 2(c)(5) “the purchase or lease of real property for the use of the public body”.

**Foster & Buick Law Group** – No report

**City Clerk Ii** – No report

**City Treasurer Webber** - Absent

**Director of Public Works & City Engineer Horak** advised that the Plan Commission Regular Meeting of Tuesday, January 12, 2016, has been cancelled.

**Chief Bianchi** – Absent

**EMA Director Ciciora** – No report

**Alderman Dell** – No report

**Alderman Fraser** – No report

**Alderwoman Killey** – No report

**Alderman McMahon** – Absent

**Alderman Moran** – No report

**Alderman Redden** - No report

**Alderman Robinson** – No report

**Alderman Scheidecker** – No report

**New Business** – None

**Audience Comments** – None

**Executive Session**

**Motion made by Alderwoman Scheidecker and seconded by Alderman Robinson to go into executive session at 7:09 PM, pursuant to Section 2(c)(5) The purchase or lease of real estate property for the use of the public body. Aye: Aldermen Dell, Fraser, Killey, Moran, Redden, Robinson & Scheidecker Nay:0 Motion carried 7:0**

Alderman McMahon arrived at 7:47 PM during Executive Session.

Chief Bianchi arrived at 8:00 PM during Executive Session.

**Motion to return from Executive Session: Motion made by Alderman Robinson and seconded by Alderman Redden to return to regular session at 8:02 PM. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden, Robinson & Scheidecker Nay:0 Motion carried 8:0**

**Adjournment**

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 8:05 PM. Motion carried unanimously by voice vote.**

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Denise Li, City Clerk