



# City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

**Regular Council Meeting**  
*January 23, 2017 at 7pm*

---

## MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Pledge of Allegiance

Roll call was taken:

**Present:** Mayor Olson, City Clerk li, Aldermen Dell, Killey, Redden,  
& Scheidecker

Alderman Fraser arrived at 7:07 PM

**Also present:** Attorney Palasiewicz, City Engineer / Director of Public Works  
Horak, City Treasurer Webber, Chief Bianchi & EMA Director Ciciora

**Absent:** Aldermen McMahon & Robinson

### Approval of Minutes

Motion was made by Alderman Scheidecker and seconded by Alderwoman Killey to approve the minutes of the Regular Council Meeting of January 2, 2017, and the Committee-of-the-Whole Meeting of January 16, 2017. Aye: Aldermen Dell, Killey, Redden & Scheidecker Nay:0 Motion carried 4:0

### Approval of January Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Scheidecker approving payment of the January semi-monthly bills in the total amount of \$53,357.90. Aye: Aldermen Dell, Killey, Redden & Scheidecker Nay:0 Motion carried 4:0

### Mayor Olson

Ordinance 2017-01 entitled "An Ordinance Establishing and Adopting Cable / Video Service Provided Customer Service Standards" presented for first reading.

**Alderman Dell moved to waive first reading of Ordinance 2017-01, and seconded by Alderman Redden. Aye: Aldermen Dell, Killey, Redden & Scheidecker Nay:0 Motion carried 4:0**

**Motion made by Alderman Scheidecker to pass Ordinance 2017-01 as presented. Motion was seconded by Alderwoman Killey. Aye: Aldermen Dell, Killey, Redden & Scheidecker Nay:0 Motion carried 4:0**

Alderman Fraser arrived at 7:07 PM.

Public Safety Building Update: On Thursday, January 19<sup>th</sup>, a meeting was held at City Hall with Harbour Construction on the renewed interest to move forward on the proposed police station located at the old Designed Stairs building on 6<sup>th</sup> Street. Discussed was funding and State standards required for a police station. The attendees adjourned the meeting and reconvened at the site for a walk-through. Mayor Olson said it was suggested by a resident to offer an open house of the current police station and the proposed building for the new station to garner the communities support.

Lions Club Thank You: The Mayor spoke at a recent Lions Club meeting on the future direction for the City. Afterwards, the Lions Club announced that they would not be requesting an annual donation for erecting the City's holiday lights. The Lions Club expressed appreciation of the City for their help with the summer car shows that has now become an annual summer event.

Budget Consultant Report: The City has entered into a contract with Shante' Humble from NIU's finance department. She has met personally with most of the staff, and offered finance policies for review that are utilized by other communities. She will be given access to the financial records, and will start the budgetary process offering a more user-friendly format.

Survey Reminder: The deadline for the resident survey will be February 2<sup>nd</sup>. Mayor Olson reported that forty (40) surveys via the mail have been returned. The online survey is available on the City's website. The survey is an opportunity for the public to voice suggestions and concerns on the future of the City.

Announcement: Because it is the 5<sup>th</sup> Monday of the month, there will be no meeting held next Monday, January 30<sup>th</sup>. The Committee-of-the-Whole will be held on Monday, February 6<sup>th</sup> at 7:00 PM.

**Foster, Buick, Conklin, Lundgren & Tritt LLC Law Group** - No report

**City Clerk li** - No report

**City Treasurer Webber** – No report

**Director of Public Works & City Engineer Horak:**

2016 Concrete Street Maintenance Project (16-00000-01-GM): Engineer Horak requested a motion approving Request for Approval of Change in Plans #1 that will result in a net increase to the contract of an additional \$6,355.00. The final contract amount will become \$309,169.00.

**So moved by Alderman Dell, and seconded by Alderman Redden. Aye: Aldermen Dell, Fraser, Killey, Redden & Scheidecker.**

Engineer Horak made a recommendation to approve Pay Request #2 (Final) in the amount of \$34,790.00 to Universal Asphalt & Excavating, Inc. payable from MFT (Motor Fuel Tax Funds) being budget line item 110.0000.90.6860.

**Motion made by Alderman Scheidecker, and second by Alderman Dell. Aye: Aldermen Dell, Fraser, Killey, Redden & Scheidecker Nay:0 Motion carried 5:0**

Zoning Board of Appeals regular meeting for Tuesday, January 24<sup>th</sup>, 2017, has been cancelled.

**Chief Bianchi** – No report

**EMA Director Ciciora** – No report

**Alderman Dell** – No report

**Alderman Fraser** – No report

**Alderwoman Killey** announced that the Finance Committee will meet on Monday, February 6<sup>th</sup> following the Committee-of-the-Whole Council Meeting.

**Alderman McMahon** – Absent

**Alderman Redden** requested that any continued discussion on the proposed chicken ordinance be delayed until he returns from vacation. He will not be present at the February 6<sup>th</sup> meeting.

**Alderman Robinson** - Absent

**Alderman Scheidecker** – No report

**New Business** – None

**Audience Comments** –None

### **Adjournment**

There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Scheidecker to adjourn the Regular Council meeting at 7:25 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise Li, City Clerk