



# City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

**Regular Council Meeting**

*January 25, 2016 at 7pm*

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## MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Pledge of Allegiance

Roll call was taken:

**Present:** Mayor Olson, City Clerk Ii, Aldermen Dell, Killey, McMahon, Moran, Redden, Robinson & Scheidecker

**Also present:** Attorney Tritt, Department of Public Works / City Engineer Horak & EMA  
Director Ciciora

**Absent:** City Treasurer Webber, Chief Bianchi, Alderman Fraser

### Approval of Minutes

Motion was made by Alderman Dell and seconded by Alderman Scheidecker to approve the minutes of the Committee-of-the-Whole Council Meeting of January 18, 2016, and the Regular Council Meeting of January 11, 2016. Aye: Alderman Dell, Killey, McMahon, Moran, Redden, Robinson & Scheidecker Nay:0 Motion carried 7:0

### Approval of January Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Dell, approving payment of the January semi-monthly bills in the total amount of \$98,490.65. Aye: Aldermen Dell, Killey, McMahon, Moran, Redden, Robinson & Scheidecker Nay:0 Motion carried 7:0

### Mayor Olson

Announcement: A Special Meeting will be held on Wednesday, January 27, 2016 at 10:30 AM at City Hall. Meeting will be attended by Harbour Construction and Williams Architects regarding the Public Safety Building.

Building Official Vacancy Update: Fourteen (14) applications have been picked up, and eight (8) applications have been returned. All applications and resumes are due by 5 PM on Monday, February 1, 2016.

Northwest Illinois Regional Building Code Workshop will be held on Tuesday, January 26, 2016 at 8:30 AM in Rockford. Mayor Olson and Alderman Redden will be attending the workshop providing an opportunity to learn more about the international residential building codes.

Foster & Buick Law Group – Attorney Jill Tritt introduced herself. There was no report.

City Clerk li requested a motion to approve Executive Session minutes covering the following dates: August 24, 2015; October 9, 2015; November 2, 9 & 16, 2015; and January 11 & 18, 2016. She noted that motion was to approve the content of the minutes and was not approving release of the minutes to the public.

**Motion made by Redden approving the Executive Session minutes as stated. Motion seconded by Alderman Robinson. Aye: Aldermen Dell, Killey, McMahon, Moran, Redden, Robinson & Scheidecker Nay:0 Motion carried 7:0**

City Treasurer Webber - Absent

Director of Public Works & City Engineer Horak

ZBA (Zoning Board of Appeals) regular meeting of Tuesday, January 26, 2016, has been cancelled.

Resolution 16-01 entitled “Resolution Causing to be Published the Official Zoning Map of the City of Sandwich”. Engineer Horak requested a motion to approve. He noted that the territory located in LaSalle County has been removed from the map adding that the City does not have 1.5 mile zoning extension into LaSalle County.

**So moved by Alderman Scheidecker, and seconded by Alderwoman Killey. Aye: Aldermen Dell, Killey, McMahon, Moran, Redden, Robinson & Scheidecker. Nay:0 Motion carried 7:0**

Chief Bianchi – Sergeant Ravnkar was present in Chief Bianchi’s absence. No report.

EMA Director Ciciora reported that annual maintenance on the City’s sirens has been completed.

Alderman Dell – No report

Alderman Fraser – Absent

Alderwoman Killey announced that the next finance committee meeting will meet immediately following the Committee-of-the-Whole meeting on Monday, February 1, 2016.

Alderman McMahon – No report

**Alderman Moran** expressed that he would like to see one of the duties of the new Building Official would be property maintenance inspections. Inspections would be basic and non-intrusive. He would like to discuss this further at a future meeting.

**Alderman Redden** - No report

**Alderman Robinson** elaborated on Alderman Moran's suggestion saying focus would be on properties in disrepair, abandoned vehicles, mowing issues, and parking of commercial vehicles in residential areas. The job description for the new Building Official would include the power and authority to issue violation notices, and would work closely with the police department.

**Alderman Scheidecker** – No report

**New Business** – None

**Audience Comments** – None

**Adjournment**

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 7:14 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li, City Clerk