



City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

Regular Council Meeting
March 13, 2017 at 7pm

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Pledge of Allegiance

Roll call was taken:

Present: Mayor Olson, City Clerk li, Aldermen Dell, Fraser, Killey, McMahon, Redden & Robinson

Also present: Attorney Conklin, City Engineer / Director of Public Works Horak, & Sergeant Ravnikar

Absent: City Treasurer Webber, Chief Bianchi & EMA Director Ciciora

Approval of Minutes

Motion was made by Alderman McMahon and seconded by Alderman Dell to approve the minutes of the Regular Council Meeting of February 27, 2017. Aye: Aldermen Dell, Fraser, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 6:0

Although noted on the agenda for approval of the March 6, 2017, Committee-of-the-Whole minutes, Mayor Olson reported that due to technical problems, the minutes have not been completed for acceptance.

Approval of March Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Robinson approving payment of the March semi-monthly bills in the total amount of \$127,087.86. Aye: Aldermen Dell, Fraser, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 6:0

Mayor Olson

Plaque Presentation: Mayor Olson presented former 3rd Ward Alderman Doug Scheidecker with a plaque thanking him for his services and dedication to the City as alderman and a former Plan Commission trustee. Alderman Scheidecker recently relocated to LaSalle County which is outside the City's corporate boundaries.

“Business Connecting with Veterans” Event: Economic Development Director Jim Teckenbrock described the upcoming event on Thursday, March 16th, as an event affording businesses an opportunity to connect with veterans through services and products. The free event will be held at the VFW between the hours of 2-4 PM.

United Way & 211 System: The 211 system is a confidential referral and hotline system promoted by the United Way. Assistance offered include aid with utility and heating bills, homelessness, health matters, and legal services. The 24/7 free service will be coming to Sandwich in the near future.

1% Sales Tax Meeting: An informational meeting will be held on Thursday, March 16th at 7 PM in the City’s Council Chambers. Public is encouraged to attend to better understand the April 4th referendum question to approve a 1% sales tax increase. Mayor Olson invited everyone to remain after the close of the meeting to view a short film presentation created to define the sales tax increase and how, if passed, will be utilized.

Ordinance 2017-02 entitled “An Ordinance Approving a Cable Franchise Agreement” presented for passage. The Ordinance creates a franchise agreement with Comcast of Illinois that had been previously approved by the Council.

Motion made by Alderman Robinson, and seconded by Alderman Dell, to pass Ordinance 2017-02 as presented. Aye: Aldermen Dell, Fraser, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 6:0

Resolution 17-05 entitled “A Resolution Relating to a Participation by Elected Officials in the Illinois Municipal Retirement Fund” was presented for adoption. By passage of the Resolution, the City Clerk will continue to be eligible to participate in the IMRF (Illinois Municipal Retirement Fund). Clerk li explained to the Council that records post-1977 coupled with the City’s Municipal Code affords her position to participate in the retirement fund. Further, she is a full-time clerk with over 2,000 hours annually making her position unique as opposed to other elected officials with less contributing hours.

So moved by Alderman McMahon, and seconded by Alderman Redden. Aye: Aldermen Dell, Fraser, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 6:0

Ordinance 2017-03 entitled “An Ordinance Amending the Telecommunications Tax Rate” is removed from the agenda, and the ordinance will be marked as ‘void’. Mayor Olson explained that the original ordinance (Ordinance 2016-12) had been misplaced by the IDOR (Illinois Department of Revenue). The City Clerk had documentation certifying receipt by IDOR on September 20th. Mayor Olson enlisted the aid of Senator Bivins once it was learned that IDOR was insisting that the City file a new ordinance and extending the effective date of receiving funds. Earlier in the day, the City Clerk received notification that IDOR would accept a certified copy of the lost documentation; however, the downside was the telecommunications tax increase would take effect July 1, 2017 instead of January 1, 2017. It was estimated that the City lost approximately \$30,000 in lost revenue resulting from IDOR’s oversight.

Foster, Buick, Conklin, Lundgren & Tritt LLC Law Group: Attorney Conklin presented a proposed ordinance entitled “Possession of Drug Paraphernalia” to be reviewed by the Council. The Council will be adopting the Ordinance at the March 27th meeting.

City Clerk Ii - No report

City Treasurer Webber – Absent

Director of Public Works & City Engineer Horak:

Plan Commission regular meeting for Tuesday, March 14th, 2017, has been cancelled.

Center Street Lighting – Mandatory Pre-Bid Meeting: A pre-bid meeting will be on Wednesday, March 15th at 10 AM at City Hall. Bid opening is scheduled for the following Wednesday, March 22nd, at 10 AM at City Hall.

Illinois Department of Commerce & Economic Opportunity (DCEO) 2016-2017 Public Sector Energy Efficiency Standard, Customer & Clean Water Incentive Program – LED Lighting Upgrades: Under the program, Engineer Horak named lighting replacements at Bohnstedt Subdivision (replace 13 existing 250-watt lamps); Duvick Avenue – Griswold Streets to Church (replace 8 existing 150-watt lamps), various locations along Fairwind Boulevard (totaling approximately 23 250-watt lamps) and Main Street – BNSF to 1st Street (replace 4 400-watt mercury vapor fixtures). Engineer Horak recommended that City enter into an agreement with Twin Supplies, Ltd. Of Oak Brook, IL to provide services for reserving funds through the incentive program. The approval of the recommendation (on a first come, first served basis), does not commit the City to the job. The cost of street lighting is approximately \$6,000 monthly.

Approval of the recommendation was made by Alderman McMahon. Alderman Robinson seconded. Motion carried unanimously by voice vote.

Joint Purchasing Requisition for 2017-2018 Road Salt: The City's rebid contract for 450 tons of road salt is due April 1, 2017. The City has received 500 tons of salt from the 2016-2017 800 ton requisition. Engineer Horak noted that a new salt holding facility should be considered at budget time.

Chief Bianchi – Absent. Sergeant Ravnikar was present in the Chief's absence. No report.

EMA Director Ciciora – Absent

Alderman Dell – No report

Alderman Fraser – No report

Alderwoman Killey announced that the Finance Committee will meet on Monday, March 20th following the Committee-of-the-Whole Council Meeting.

Alderman McMahon – No report

Alderman Redden – No report

Alderman Robinson – No report

New Business – None

Audience Comments: 4th Ward candidate Sheryl Chiemlewski inquired about the voting schedule for DeKalb County noting that early voting has begun in Kendall County. Alderman Robison said voting has begun in Sycamore, and that early voting will be held at the Sandwich fire department beginning on March 20, 2017 through April 2, 2017.

Adjournment

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 7:32 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise li, City Clerk