



City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

Regular Council Meeting

March 14, 2016 at 7pm

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Pledge of Allegiance

Roll call was taken:

Present: Mayor Olson, City Clerk Ii, Aldermen Killey, McMahon, Moran, Redden, Robinson & Scheidecker

Alderman Fraser arrived at 7:01 PM

Alderman Dell arrived at 7:02 PM

Also present: Attorney Lundgren, Department of Public Works / City Engineer Horak, Chief Bianchi & EMA Director Ciciora

Absent: City Treasurer Webber

Approval of Minutes

Motion was made by Alderman Redden and seconded by Alderman McMahon to approve the minutes of the Regular Council Meeting of February 22, 2016 and the Budget Meeting of February 29, 2016. Aye: Aldermen Fraser, Killey, McMahon, Moran, Redden, Robinson & Scheidecker Nay:0 Motion carried 7:0

Approval of March Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Scheidecker, approving payment of the March semi-monthly bills in the total amount of \$46,548.19. Aye: Aldermen Fraser, Killey, McMahon, Moran, Redden, Robinson & Scheidecker Nay:0 Motion carried 7:0

Alderman Dell arrived at 7:02 PM.

Mayor Olson requested a motion to accept his recommendation to hire Todd Steffens as the City's new building official **So moved by Alderman Robinson, and seconded by Alderman Redden.**

Aye: Alderman Dell, Fraser, Killey, Moran, Redden, Robinson & Scheidecker Nay: Alderman McMahon Motion carried 7:0

Todd Steffens was introduced to the Council after the recommendation acceptance. He has been in building trades since the 1970's, was a member of the Illinois Home Builders of Illinois, and locally he has been a boys' baseball coach and was past president of FVOA.

Discussion on Telecommunications Tax Rate: Mayor Olson acknowledged that City Clerk li brought to his attention that an increase in the City's telecommunication tax rate could be an excellent source for revenue income. Municipalities can amend their telecommunication tax rate in March and September annually. Currently the tax rate for Sandwich is the lowest compared to neighboring municipalities. Mayor Olson would like to investigate an increase in the telecommunication tax rate with the hopes of passing an ordinance prior to the September 20th deadline. Any change in the tax rate would take effect January 1, 2017.

Sewer Rate Policy Discussion: By ordinance, the sewer rates are to be increased annually by 2%. A miscalculation was made several years ago, and the increase was \$0.02 per 1,000 gallons instead of 2%. The error was discovered the following year, and the annual increase has continued to be 2%. Council favored moving forward with the 2% annual increase rate, and not to go back and make adjustments for that particular year of the miscalculation.

Foster & Buick Law Group – No report

City Clerk li – No report

City Treasurer Webber - Absent

Director of Public Works & City Engineer Horak

Road Salt Requisition: The Joint Purchasing Requisition for the 2016-2017 road salt is due April 1, 2016. 800 tons of road salt will be requested for next year that represents the minimum amount that can be ordered.

New Life Electronics Recycling Event: New Life Electronics Recycling will be hosting a recycling event for CRT TV's, tube TV's, console TV's and projection TV's on Saturday, April 2nd, 2016 from 9 AM to Noon at the DeKalb County Health Department, 2550 N. Annie Glidden Road in DeKalb. Proof of DeKalb County residency is required, and there is a 2 television limit per person.

IEPA Engineering Evaluation on Water Supply: The IEPA engineering evaluation of the Sandwich community water supply system was completed and a field inspection performed on February 29, 2016. One deficiency was noted in that the City must perform a bi-annual cross connection control survey for all customers every two (2) years. The City must provide a written reply listing a specific date to correct the deficiency within forty-five (45) days. Engineer Horak and Water Supervisor Voelkel will create a survey to be included in the quarterly utility billing.

Questions to City Engineer Horak: Alderman Scheidecker questioned the status on the street lights replacement along Center Street. Engineer Horak anticipates installation will be made this summer after replacing the controller system located in the old fire barn on Center Street. Approval has been

received from BNSF (Burlington Northern Santa Fe Railway) and Commonwealth Edison to locate the panel on the exterior west side of the building.

Chief Bianchi

The patrol officer written exam will be held on Wednesday, March 16th at 10 AM at the Moose Lodge.

On Wednesday, April 27th, the Police Department Community Relations Coordinator, Mike Nelson will be offering a senior fraud & scam presentation at the FVOA that will start at noon. Chief Bianchi indicated that this will become an annual event after a positive response last year.

Mike Nelson and the Police Benevolent Fund have been working together to secure grant money for the canine program. As of last Friday, March 11th, they have secured \$27,000.00 in grant money. Noting that there is more than adequate funding received, the police department will be moving forward with the training this week.

EMA Director Ciciora conducted traffic control instruction for the cadet training program, and spent this past Saturday (March 12th) at an all-day weather seminar.

Alderman Dell – No report

Alderman Fraser – No report

Alderwoman Killey advised that a budget meeting will be held immediately following this evening's meeting.

Alderman McMahon – No report

Alderman Moran – No report

Alderman Redden – No report

Alderman Robinson – No report

Alderman Scheidecker – No report

New Business – None

Audience Comments – None

Adjournment

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 7:20 PM. Motion carried unanimously by voice vote.**

/s/ Denise Li, City Clerk

