



City of **SANDWICH, ILLINOIS**

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

March 25, 2019 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk li, Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden, Robinson & Surratt

Also present: Attorney Harrill, Department of Public Works / City Engineer Horak. Sergeant Whitecotton & EMA Director Ciciora

Absent: City Treasurer Webber & Chief Bianchi

Approval of Minutes:

Motion made by Alderman Dell, and seconded by Alderman McMahon, to approve the minutes from the Regular Meeting of March 11, 2019 and the Committee-of-the-Whole Council Meeting of March 18, 2019. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

Approval of March Semi-Monthly Bills:

Motion was made by Alderwoman Killey, and seconded by Alderman Surratt, approving payment of the March semi-monthly bills in the total amount of \$133,074.56. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

Mayor Olson:

Update on Tourism Committee: Mayor Olson reported on the March 20th tourism committee meeting highlighting the new website, the proposed Epic Light Show discussed at last week's COW meeting, and summer entertainment. SAM (Sandwich Area Merchants) hosts the annual Taste of Sandwich in September and have approached the tourism committee to see if the group will take over the event.

Alderman Dell asked if the Committee had their own budget and how were expenditures approved. Mayor Olson said funding is through the City's tourism fund found in the City's budget, and that

expenditures to date were development of the tourism website and card handouts. The current balance in the City's fund is roughly \$21,000.00. In the future, Mayor Olson said he will bring expenditures before the Council for approval.

The next Tourism Committee will meet on Wednesday, April 17th at 7 PM in the City Hall Annex.

Foster, Buick, Conklin & Lundgren, LLC: No report

City Clerk Li requested a motion to approve Executive Session minutes for August 20, 2018; October 22, 2018; November 12, 2018; December 3, 2018; January 7, 2019; January 21, 2019; February 18, 2019; February 25, 2019; and March 11, 2019. She noted that these minutes are for approval only and not to be released to the public.

So moved by Alderman McMahon, and seconded by Alderman Surratt. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden, Robinson & Surratt Nay:0 Motion carried 8:0

City Treasurer Webber: Absent

Director of Public Works / City Engineer Horak

Zoning Board of Appeals regular meeting of Tuesday, March 26, 2019 has been cancelled.

Resolution 19-02 entitled "Resolution Causing to be Published the Official Zoning Map of the City of Sandwich" was presented for adoption.

Motion made by Alderman Kelleher, and seconded by Alderman Dell, to adopt Resolution 19-02 as presented. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden, Robinson & Surratt

Chief Bianchi: Due to the absence of Chief Bianchi, Sergeant Whitecotton was present. No report

EMA Ciciora reported that he did a storm-weather taping for Focus Fox Valley this past weekend.

Alderman Chmielewski reported that she attended a 2020 census meeting with Chicago Regional Specialist, Caryl Riley, along with City Clerk Li and Library Director Amy Vidlak-Girmscheid on March 22nd. It was discovered that paperwork had not been properly filed in the past, and correction is underway. Alderman Chmielewski said she will go into more detail at a Committee-of-the-Whole Council Meeting.

Alderman Dell questioned the status of the budgeting schedule. Response was a draft budget should be available by Tuesday, April 2nd.

Alderman Kelleher: No report

Alderman Killey advised that the next finance committee meeting will be held on Monday, April 1st, 2019.

Alderman McMahon questioned the status of the new parking lot for the VFW. Response was a meeting is scheduled with Engineer Horak for Friday, March 29th, and the ZBA hearing will be scheduled in April.

Alderman Redden: No report

Alderman Robinson reported that public works employee, Eric Huffman, has requested a rollover of 80 vacation hours. No action is required from the Council.

Confirming that the City has no purchase policy in place, Alderman Robinson requested that all costly and big-ticket items be brought before the Council for approval by department heads. This also applies to any purchases that may have been budgeted.

Alderman Surratt reported that he has received a number of sidewalk complaints in need of repair or replacement. Lafayette Street around Woodbury School appears to be an area of concern. Engineer Horak reminded the Council that they approved for a state grant application last fall that will address the sidewalk problems at Woodbury School. Additional, he asked that Alderman Surratt provide of list of sidewalks in need of attention so that he can create a summer work project if funding is available.

New Business: None

Audience Comments: None

Adjournment: There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Robinson to adjourn the Regular Council meeting at 7:21 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise Li – City Clerk