



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Regular Council Meeting

April 23, 2018 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Roll call was taken:

Present: Mayor Olson, City Clerk Ii, Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden & Robinson

Also present: Attorney Harrill, Department of Public Works / City Engineer Horak, Building Inspector Steffens, City Treasurer Webber, Chief Bianchi & EMA Director Ciciora

Absent: Alderman O'Sullivan

Approval of Minutes:

Motion was made by Alderwoman Killey and seconded by Alderman Kelleher to approve the minutes of the Regular Council Meeting of April 9, 2018; the Committee-of-the-Whole Council Meeting of April 16, 2018 and Budget Meetings of April 9 & 16, 2018. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 7:0

Approval of April Semi-Monthly Bills:

Motion was made by Alderwoman Killey, and seconded by Alderman McMahon approving payment of the April semi-monthly bills in the total amount of \$87,147.46. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden & Robinson Nay: 0 Motion carried 7:0

Mayor Olson:

Resolution 18-03 entitled "Resolution Authorizing the Execution of a Cable Television Franchise Agreement" presented for adoption. Resolution authorizes the Mayor to execute a franchise cable agreement with Metro Fibernet, LLC for the construction, operation and maintenance of a cable system. The firm will be providing high speed fiber for computers, cable televisions and telephones.

Motion made by Alderman McMahon, and seconded by Alderman Kelleher, adopting Resolution 18-03 as presented. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 7:0

Ordinance 2018-06 entitled "An Ordinance Granting a Special Use in the M-2 General Manufacturing District Permitting the Construction and Operation of a Concrete Warehouse for the Property Located at 400 Reimann Street" presented for passage. This ordinance would grant a special use to allow C Skye Enterprise LLC to operate a concrete construction warehouse at 400 Reimann Street.

Alderman Kelleher moved to pass Ordinance 2018-06 as presented. Motion was seconded by Alderman Dell. Aye: Aldermen Chmielewski, Dell, Keller, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 7:0

Intergovernmental Cooperation Agreement Approval. Agreement is between the City and DeKalb County representing the DeKalb County Sheriff to utilize a property site for the installation of a 300-foot tower to provide radio communication for the public safety radio systems in the Sandwich area. The signed agreement is the first step before the DeKalb County Sheriff Department can discuss the countywide radio system with the FCC (Federal Communications Commission). The Sheriff's Department has a \$4 million budget to erect 4 towers located in each direction of the County. 70' x 70' land is required to place the tower, and the City is reviewing 2 possible locations in Sandwich. Because the agreement had not been reviewed by Council, Alderman Dell suggested this matter be placed on the agenda for the special meeting on April 26th. Council was in agreement.

DeKalb County Sheriff's Department Loan Program: The County Sheriff's Department is purchasing a new digital radio communication system. Most municipalities will be participating in the bulk purchase as well as fire departments. The cost of the purchase will be \$33,488.95 / year for 4 years at 3% interest, or a lump sum payment of \$133,955.40. The City has not factored in costs in their new budget. The benefit is better radioing clarity, same frequency countywide and much needed radio upgrade. The goal is to also enter into an intergovernmental agreement with the State police to consolidate with their system. Upon consolidation statewide, the City will qualify to apply for a grant for reimbursement of money invested in the purchases. Council requested additional information to be discussed at a future meeting.

Tourism Meeting Report: Participation numbers are dwindling but Mayor Olson felt the tourism committee is heading in the right direction. The Committee met on Wednesday, April 18th. DeKalb County Visitors Bureau stated that NIU will be hosting the junior high wrestling tournament over the next 3 years that will benefit Sandwich.

Reminder: Public Hearing on the proposed 2018-2019 Budget will be held on Thursday, April 26th at 7 PM in the Council Chambers.

Next Monday, April 30th, is the 5th Monday of the month, and there will be no meeting.

Foster, Buick, Conklin & Lundgren, LLC: No report

City Clerk Ii: No report

City Treasurer reported that a 2-year ladder Certificate of Deposit is maturing, and she will be contacting aldermen regarding investment desires.

Director of Public Works / City Engineer Horak:

Zoning Board of Appeals regular meeting of Tuesday, April 24, 2018 has been canceled.

Hydrant flushing to begin on Monday, April 23rd and last through April 27th. It is expected that the hydrant flushing will begin by 8:00 a.m. and end by 4:00 p.m. each day.

2018 Sanitary Sewer System Conveyance Analysis – Phase 1: Recommendation made by Engineer Horak to enter into an engineering services agreement with Engineering Enterprises, Inc. of Sugar Grove, IL for an amount not to exceed \$95,205.00.

So moved by Alderman McMahon, and seconded by Alderman Kelleher. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 7:0

2018 Stormwater Conveyance Analysis: Recommendation by Engineer Horak to enter into an engineering services agreement with Engineering Enterprises, Inc. of Sugar Grove, IL for an amount not to exceed \$67,010.00.

Motion made by Alderman McMahon, and seconded by Alderman Kelleher. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 7:0

Chief Bianchi: The DEA (Drug Enforcement Administration) will be hosting “National RX Takeback” at Valley West Hospital on Saturday, May 5th between the hours of 10 am – 2 pm. Residents are encouraged to bring unused medication for disposal.

On June 14th, DeKalb County Triad will be hosting a senior citizens Hawaiian-themed picnic between the hours of 11 am – 1 pm at Hopkins Park in DeKalb.

EMA: No report

Alderwoman Chiemlewski: No report

Alderman Dell reported that after the demolition at Henderson Engineering, concrete pads have been left that the company is willing to allow the City use for additional parking in the downtown area. Alderman Dell asked the Council to consider the generous offer, and how best to utilize the extra parking.

Alderman Kelleher: No report

Alderwoman Killey advised that the next finance committee meeting will be May 7th, 2018, immediately following the Committee-of-the-Whole Council Meeting.

Alderman McMahon: No report

Alderman O'Sullivan: Absent

Alderman Redden: No report

Alderman Robinson announced that Denise li has requested to carry over 80 hours of unused vacation and a payout of 38 hours for unused vacation. Her anniversary date is May 1, 2018.

New Business: None

Audience Comments: None

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 7:40 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise li – City Clerk