



City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

Regular Council Meeting
May 22nd, 2017 at 7:00 pm

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Pledge of Allegiance

Roll call was taken:

Present: Mayor Olson, City Clerk Ii, Aldermen Chmielewski, Dell, Killey, McMahon, Redden & Robinson

Also present: Attorney Gottschalk, City Engineer / Director of Public Works Horak, Building Official Steffens, Chief Bianchi & EMA Director Ciciora

Absent: City Treasurer & Alderman Kelleher

Approval of Minutes

Motion was made by Alderman McMahon and seconded by Alderwoman Killey to approve the Committee-of-the-Whole Council Meeting minutes of May 1st & 15th, and the Regular Council Meeting minutes of May 8th, 2017. Aye: Aldermen Chmielewski, Dell, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 6:0

Approval of May Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Dell approving payment of the May semi-monthly bills in the total amount of \$55,740.23. Aye: Aldermen Chmielewski, Dell, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 6:0

Mayor Olson

Ward 3 Alderman Position: Mayor Olson requested a motion approving his appointment of Jeff O'Sullivan to fulfill the 2-year unexpired term of Ward 3 Alderman.

So moved by Alderman McMahon, and seconded by Alderman Redden. Aye: Aldermen Chmielewski, Dell, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 6:0

Oath of office was administered by Mayor Olson.

Public Worker's Week: National Public Works Week is recognized from May 21 through May 27, 2017. Mayor Olson read aloud a message acknowledging the dedicated professionals who plan, construct and maintain the many public services to keep Sandwich vibrant, and thanking staff for their contributions to the residents.

Ordinance 2017-07 entitled "An Ordinance Amending Sections 18-111 and 18-113, of Chapter 18, of the Municipal Code of the City of Sandwich, to Incorporate and Adopt the International Property Maintenance Code, 2015 Edition" was presented for passage.

Alderman Redden moved to pass Ordinance 2017-07 as presented. Motion was seconded by Alderman Robinson. Aye: Aldermen Chmielewski, Killey, McMahon, O'Sullivan, Redden & Robinson Nay: Alderman Dell Motion carried 6:1

Ordinance 2017-09 entitled "An Ordinance in the B-3 Service, Automotive, and Wholesale Business District Permitting the Operation of a Body Art Establishment at 122 Indian Springs Drive, Unit 4, by Outer Beauty Ink, LLC" was presented for passage. Alderman Redden questioned if it is the desire of the Council to limit the number of like businesses naming restaurant, bars and tattoo establishments as examples. Mayor Olson reminded the Council that as a non-home rule community, if a business meets the requirements set by ordinance, the City cannot limit the number of like establishments. He also added that a precedence had been set with the approval last fall of a tattoo establishment on Main Street. As a caveat, the Mayor noted the City can limit the number of issued liquor licenses.

Motion made by Alderman Redden, and seconded by Alderman Robinson, to pass ordinance 2017-07 as presented. Aye: Aldermen Chmielewski & Redden Nay: Aldermen Dell, Killey, McMahon & Robinson Abstained: Alderman O'Sullivan Motion failed

Executive Session: Mayor Olson called for executive session at the end of the meeting for personnel under Section 2(c)(1). No action will be taken after the session.

Reminder – 5th Monday: There will be no meeting next week due to being the 5th Monday in the month and an observed holiday. The next meeting will be held on Monday, June 5th at 7:00 PM.

Foster, Buick, Conklin, Lundgren & Tritt LLC Law Group – No report

City Clerk Ii – No report

City Treasurer – Absent

Director of Public Works & City Engineer Horak:

Brush pickup is completed for Ward 4

Fox River Study Group: Engineer Horak requested a motion for the City of Sandwich to become a funding member of the Fox River Study Group. The required contribution for the participation in the group is \$.025 per capita per year. The goal is to reduce the amount of phosphorous that is drained into the Fox River by the City.

Alderman Redden made a motion for the City to participate in the Fox River Study Group, and motion was seconded by Alderman McMahon. Aye: Aldermen Chmielewski, Dell, Killey, McMahon, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0

2017 Street Maintenance Project (17-00000-01-GM): Engineer Horak request a motion to approve the Construction Material Engineering Agreement with Rubino Engineering, Inc. of Elgin, IL for the Hot-Mix Asphalt Street Maintenance Project in an amount not to exceed \$5,0000.00.

So moved by Aldermen Redden, and seconded by Alderman McMahon. Aye: Aldermen Chmielewski, Dell, Killey, McMahon, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0

Fairwinds Homeowners Association Request: David DeCraene, representing the Board of Directors for the Fairwinds Homeowners Association, was in the audience to answer questions pertaining to the request to replace 41 parkway trees in various right-of-ways in the Fairwinds of Sandwich PUD. The Association is seeking approval from the City to proceed with the tree replacement. Engineer Horak noted that there is no tree ordinance in place nor are trees addressed in the subdivision development agreements.

Motion was made by Alderman Redden approving the request of Fairwinds Homeowners Association to replace 41 trees on the City’s right-of-way. Alderwoman seconded. Aye: Aldermen Chmielewski, Dell, Killey, McMahon, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0

Doug Westbrook Anniversary: Doug Westbrook’s 20-year service anniversary was May 12, 2017. He received a plaque and a monetary certificate.

Zoning Board of Appeals regular meeting for Tuesday, May 23, 2017, has been cancelled.

2017 Lisbon Street – Green to Main Reconstruction Project: Bid opening is scheduled for Wednesday, May 24th, 2017 at 10 AM. To date, thirteen (13) contractors have requested bid packets. This project will not be completed prior to the Sandwich Fair in September.

2017 Center Street Lighting Project: The preconstruction meeting is scheduled for Wednesday, May 31st 2017 at 10 AM. It is anticipated this project will be completed in August.

Chief Bianchi – No report

EMA Director Ciciora – No report

Alderwoman Chmielewski – No report

Alderman Dell – No report

Alderman Kelleher – Absent

Alderwoman Killey reported that the next finance committee meeting will be held on Monday, June 5th, immediately following the Committee-of-the-Whole Council meeting.

Alderman McMahon – No report

Alderman O’Sullivan – No report

Alderman Redden advised that two (2) proposals regarding road striping on Lions Road, between Main Street and Wells Street, will be addressed at a upcoming meeting. The two (2) proposed striping configurations were distributed to the Council to review.

Alderman Robinson No report

Audience Comments – None

New Business – None

Executive Session

Motion made by Alderman Robinson and seconded by Alderman Redden to go into executive session at 7:29 PM, pursuant to Section 2(c)(1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” Aye: Aldermen Chmielewski, Dell, Killey, McMahon, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0

Motion to return from Executive Session: Motion made by Alderman Redden and seconded by Alderman Dell to return to regular session at 8:11 PM. Motion carried unanimously by voice vote.

Adjournment

There being no further business to come before the Council, motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 8:13 PM. Motion carried unanimously by viva voce vote.

/s/ Denise Li, City Clerk