



City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

Regular Council Meeting

July 25, 2016 at 7pm

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Pledge of Allegiance

Roll call was taken:

Present: Mayor Olson, City Clerk Li, Aldermen Dell, Fraser, Killey, Redden, Robinson & Scheidecker

Absent: Aldermen McMahon & Moran

Also present: Attorney Conklin, Department of Public Works / City Engineer Horak, Chief Bianchi, EMA Director Ciciora & City Treasurer Webber

Approval of Minutes

Motion was made by Alderman Scheidecker and seconded by Alderman Redden to approve the minutes of the Regular Council Meeting of July 11, 2016 and the Committee-of-the-Whole Council Meeting of July 18, 2016. Aye: Aldermen Dell, Fraser, Killey, Redden, Robinson & Scheidecker Nay:0 Motion carried 6:0

Approval of July Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Robinson, approving payment of the July semi-monthly bills in the total amount of \$117,472.75. Aye: Aldermen Fraser, Killey, Redden, Robinson & Scheidecker Nay: Alderman Dell Motion carried 5:1

Mayor Olson made a cautionary appeal to the public on the continued computer scams geared toward the elderly. A resident shared with the mayor that an e-mail had been received supposedly from his granddaughter with an attachment. Not recognizing the e-mail address and suspect to the content of the e-mail, the resident did not open the attachment but did contact his granddaughter to learn that she had not sent the e-mail to the grandparent. By opening the questionable e-mail attachment, the risk was great of infiltrating the computer with viruses and malware. Even with the e-mail address, the mayor explained it is very difficult to trace to the source.

Foster & Buick Law Group – No report

City Clerk li – No report

City Treasurer Webber – No report

Director of Public Works & City Engineer Horak

Zoning Board of Appeals regular meeting will be held on Tuesday, July 26, 2016 at 7:30 PM in the City Hall Annex building. On the agenda is the continued public hearing on Case #ZBA2016-01 for a variance request to reduce the east side yard setback from the required 10 feet to approximately 7 feet 3 inches. Property is located at 733 E. 3rd Street

Ward 4 brush pickup is complete. The next scheduled pickup for Ward 4 will be the week of August 22nd.

Ordinance 2016-08 entitled “An Ordinance Amending the Municipal Code of the City of Sandwich by the Addition of Article IV of Chapter 66, Construction of Facilities on the Rights-of-way presented for passage. Mayor Olson noted that the ordinance meets the criteria of the proposed Comcast contract with the Southwest Fox Valley Cable & Telecommunications Consortium.

Motion made by Alderman Dell, and seconded by Alderman Scheidecker, to pass Ordinance 2016-08 as presented. Aye: Aldermen Dell, Fraser, Killey, Redden, Robinson & Scheidecker Nay:0 Motion carried 6:0

DC Trash of Illinois Agreement: Engineer Horak requested a motion approving the contract with DC Trash of Illinois for monthly collection of mixed electronics e-waste through December 31, 2016. There will be a cost to dispose of televisions and computer monitors that will be collected at the time of disposal. The cost breakdown is televisions over 19” is \$30; televisions less than 18” is \$20; and computer monitors are \$10. It was noted that the City has a stock pile of illegally dumped televisions at the Duvick Avenue water tower that the City will have to pay for disposal. The City has now taken steps to prevent the illegal dumping and citations are being issued.

Alderman Dell moved to approve the e-waste collection agreement with DC Trash of Illinois through December 31, 2016. Motion was seconded by Alderman Redden. Aye: Aldermen Dell, Fraser, Killey, Redden, Robinson & Scheidecker Nay:0 Motion carried 6:0

Resolution 16-07 entitled “A Resolution Amending Resolution 16-02 for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code” presented for adoption. Passage of this amended resolution will request approval from IDOT (Illinois Department of Transportation) to spend an additional \$50,000.00 from Motor Fuel Tax funds for a new total of \$650,000.00 between January 1, 2016 and December 31, 2016. Engineer Horak explained that the proposed concrete work has been included in this total as well as the City’s acceptance into DeKalb County’s crack sealing program for an additional \$20,000.00.

So moved by Alderman Scheidecker, and seconded by Alderman Robinson. Aye: Aldermen Dell, Fraser, Killey, Redden, Robinson & Scheidecker Nay:0 Motion carried 6:0

Announcement: The HMA (hot mix asphalt) general maintenance bid opening is scheduled for August 9th at 10 AM, and the concrete general maintenance bid opening is scheduled for the same day at 10:30 AM.

Chief Bianchi:

Proposed Ordinances for Adjudication System: Community Officer Mike Nelson, City Attorney Tim Conklin, and Chief Bianchi have been working on the new Adjudication System. Three (3) proposed ordinances were presented for review: Ordinance 2016-09 focuses on non-vehicular violations, Ordinance 2016-10 deals with motor vehicle violations, and Ordinance 2016-10 creates the ability to seize and / or impound a motor vehicle including perimeters on towing vehicles.

Adjudication Software Contract: Chief Bianchi and Community Officer Mike Nelson, after meeting with software vendors, has chosen Dacra Computer System by IT-Stability. The product will provide the police department with the capability to efficiently track each citation / complaint as it proceeds through the adjudication process. The software cost is \$55,000.00 and has been budgeted in this fiscal year. A copy of the contract was provided the Council to review prior to the next voting meeting in 2 weeks.

EMA Director Ciciora

Warning Sirens Replacement: EMA Director Ciciora requested a motion to purchase new hardware from Federal Signal Corp Alerting & Notification Systems in University Park for \$23,227.20. The hardware is for replacement of two (2) emergency warning sirens. Attorney Conklin reminded the Council that a motion is required to waive formal bid requirements because the amount of purchase exceeds the maximum allowable amount without a formal bid process.

Motion was made by Alderman Scheidecker to waive formal bid requirements, and approve the purchase of hardware from Federal Signal Corp Alerting & Notifications Systems to replace two (2) emergency warning sirens. Motion was seconded by Alderman Robinson. Aye: Aldermen Dell, Fraser, Killey, Redden, Robinson & Scheidecker Nay:0 Motion carried 6:0

New Siren Installation: EMA Director Ciciora requested a motion to purchase material and labor on the installation of the new sirens from Braniff Communications of Crestwood, Illinois for \$11,560.00. He noted that budgeted funds can be found as line item 020.0000.85.5830. The purchase order will be expedited and installation should be within four (4) weeks.

So moved by Alderman Scheidecker, and seconded by Alderman Robinson. Aye: Aldermen Dell, Fraser, Killey, Redden, Robinson & Scheidecker Nay:0 Motion carried 6:0

Alderman Dell referenced an ordinance that requires a certain number of parking spaces required for commercial properties. The parking lot north of Art's is in question, and Engineer Horak said a variance request through the ZBA (Zoning Board of Appeals) will need approval to reduce the number of parking spaces. Alderman Dell also requested an easement or agreement between Art's and the City prior to any new improvements to the sidewalk or roadway insuring that the parking lot improvements are contiguous to city improvements.

On another topic, looking at the City's financial situation, Alderman Dell wondered if the Council should proceed with the Center – 2nd Street project scheduled for next year. If the City decides to postpone the Center – 2nd Street project, Alderman Dell asked that the Council seriously consider replacing the sidewalk in front of Henderson's Engineering.

Alderman Fraser - No report

Alderwoman Killey reminded Council of the finance committee meeting for August 1st immediately following the Committee-of-the-Whole Council Meeting.

Alderman McMahon – Absent

Alderman Moran – Absent

Alderman Redden wondered if the Council could request local tavern owners to relocate their outdoor smoking sites. Patrons of several establishments congregate outside the entrance door to smoke which is an illegal act. Smoking is allowed within fifteen (15) feet of public access doors. Alderman Redden added that it is unbecoming to the community and intimidating to foot traffic

Alderman Robinson – No report

Alderman Scheidecker – No report

New Business - None

Audience Comments

Adjournment

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 7:35 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise Li, City Clerk