



City of **SANDWICH, ILLINOIS**

City Hall Annex · 128 East Railroad Street

Regular Council Meeting
September 10, 2018 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk Ii, Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon & Redden

Alderman Robinson arrived at 7:05 PM

Also present: Attorney Harrill, Department of Public Works / City Engineer Horak, Chief Bianchi & EMA Director Ciciora

Absent: City Treasurer Webber

Approval of Minutes:

Motion made by Alderman McMahon, and seconded by Alderman Kelleher, to approve the minutes from the Regular Meeting of August 27, 2018; the Committee-of-the-Whole Council Meetings of August 20, 2018 & September 4, 2018; and the Special Council Meetings of August 24, 2018 & September 4, 2018. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon & Redden Nay:0 Motion carried 6:0

Approval of September Semi-Monthly Bills:

Motion was made by Alderwoman Killey, and seconded by Alderman Dell approving payment of the September semi-monthly bills in the total amount of \$115,278.82. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, McMahon & Redden Nay: 0 Motion carried 6:0

Mayor Olson:

Ordinance 2018-17 entitled "Ordinance Amending the Municipal Code of Sandwich, Illinois, providing an Increase of the Number of Class K Liquor License" presented for passage. Ordinance will increase the number of Class K liquor licenses from two to three. Increasing the number of Class K liquor licenses died to lack of motion.

Ordinance 2018-18 entitled "Ordinance Repealing Article IV "Municipal Hotel Operator's Occupation Tax" of Chapter 78 "Taxation" of the Municipal Code of Sandwich, Illinois" presented for first reading.

By passage of this Ordinance, tax would no longer be collected from hotels for tourism promotion, and the City would secede from regional tourism bureaus. Discussion will continue at next week's meeting.

Update on Lauterbach & Amen LLP / financial review: Representatives from Lauterbach & Amen met with City Clerk li and Payroll Clerk Michele Hoisington on Thursday, September 6th. Discussion centered on the reconciliation issues, the upcoming MFT audit, and adapting to the City's software. On another note, Mack & Associates has provided an amended budget subject to the reconciliation issues. Alderman Dell noted that the amended budget reflects a lot of capital expense not previously shown and no provision for the new public safety building.

Foster, Buick, Conklin & Lundgren, LLC: No report

City Clerk li announced that election packets for the Consolidated Election in April, 2019, are ready at City Hall. The first day for nominating petitions to be circulated is Tuesday, September 18th. Aldermen Robinson, Killey, McMahon, and the open 3rd Ward position are slated for election.

City Treasurer Webber: No report

Director of Public Works / City Engineer Horak:

Plan Commission regular meeting of Tuesday, September 11, 2018 has been cancelled.

Illinois Safe Routes to Schools Program – Cycle 2019: Engineer Horak requested a motion for approval of an engineering services agreement with Hampton, Lenzini and Renwick, Inc. of Elgin, IL in a lump sum amount not to exceed \$8,500 from line item 010.0102.90.6800.

So moved by Alderman McMahon, and seconded by Alderwoman Chmielewski. Aye: Aldermen Dell, Chmielewski, Kelleher, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 7:0

Chief Bianchi announced that former sergeant, Richard Ravnika, will be returning as a part-time officer.

EMA Ciciora reported that his department worked approximately 45 hours during the fair that set a new record. He shared that Saturday there was a lot of chaos because of an accident, and the fair received police assistance from Sycamore, DeKalb, Sugar Grove & NIU.

Alderwoman Chiemlewski: No report

Alderman Dell: No report

Alderman Kelleher: No report

Alderwoman Killey advised that the next finance committee meeting will be held on Monday, September 17th, 2018, immediately following the Committee-of-the-Whole Council Meeting.

Alderman McMahon: No report

Alderman Redden: No report

Alderman Robinson: No report

New Business: None

Audience Comments: Frank Peterson of Inland Real Estate and Randy Goodwin, manager of Outer Beauty Tattoo addressed the Council regarding the failure to consider Ordinance 2018-17 that would increase the number of Class K liquor licenses. Class K liquor license is aimed toward a coffee shop dispensing liquor. The license states the square footage of the facility cannot be less than 1,000 square feet nor greater than 1,400 square feet. The new location of Outer Beauty Tattoo is 5,000 square feet. Mr. Goodwin stressed that video gaming would not be considered because of a 'not to compete' clause in the lease. Mayor Olson suggested they discuss a revised business plan with Economic Director Jim Teckenbrock to determine what class liquor license will work best for their business. The business plan initially presented to the council consisted of an upscale hair salon, tattoos and piercings, pool tables while customers waited, and the ability to pour beer and wine.

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 7:27 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise Li – City Clerk