



# City of SANDWICH, ILLINOIS

City Hall Annex · 128 East Railroad Street

**Regular Council Meeting**  
*September 11th, 2017 at 7pm*

## MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Pledge of Allegiance

Roll call was taken:

**Present:** Mayor Olson, City Clerk Ii, Aldermen Chmielewski, Dell, Kelleher, Killey, O'Sullivan, Redden & Robinson

Alderman McMahon arrived during Executive Session at 7:42 PM

**Also present:** Attorney Tritt, Director of Public Works Horak, Chief Bianchi & EMA Director Ciciora

**Absent:** City Treasurer Webber

### Approval of Minutes

Motion was made by Alderman Dell and seconded by Alderman Kelleher to approve the Regular Council Meeting for August 28, 2017 and the Committee-of-the-Whole Council Meeting for September 5, 2017. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, O'Sullivan, Redden & Robinson Nay:0 Motion carried 7:0

### Approval of September Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Dell approving payment of the September semi-monthly bills in the total amount of \$107,852.07. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, O'Sullivan, Redden & Robinson Nay:0 Motion carried 7:0

### Mayor Olson

Ordinance 2017-03 entitled "Ordinance Amending Section 74-168 of Chapter 74 of the Municipal Code of Sandwich, Illinois" presented for passage. The ordinance will include additional sites near and around Haskin School and the high school that will now become "no parking" zones.

**Motion made by Alderman Redden, and seconded by Alderwoman Chmielewski, approving Ordinance 2017-03 as presented. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0**

Ordinance 2017-14 entitled “An Ordinance Adopting Section 74-172 Parking of Commercial or Recreational Vehicles, Trailers, or Truck, Tractors Restricted, to Chapter 74 Traffic and Vehicles of the Municipal Code in the City of Sandwich” was presented further discussion and passage. The Ordinance would restrict parking and storing of commercial and recreational vehicles or trailers on public streets.

Council discussed the time period commercial trucks and recreational vehicles would be allowed to park on city streets. Taking into account the unloading of commercial trucks at businesses and the packing / unpacking of camper trailers for trips, Council favor a 12-hour restriction.

**Alderman Kelleher moved to adopt Ordinance 2017-14 that would not allow the parking or storing of commercial or recreational vehicles on public streets longer than a 12-hour period. Motion was seconded by Alderman O’Sullivan. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0**

VFW September 11<sup>th</sup> Memorial Service: Mayor Olson thanked the VFW for hosting the memorial service earlier in the evening. This year marks the 15<sup>th</sup> memorial service since the 9/11 tragedy in 2001.

Tourism Committee: The newly formed tourism committee will meet on Thursday, September 14<sup>th</sup>, at 7 PM in the Council Chambers. The core group will discuss the direction the City should proceed to promote Sandwich. The Committee will consist of the Mayor, Alderwomen Chmielewski & Killey, Economic Director Jim Teckenbrock, and Chamber of Commerce Director Alethea Hummel.

Announcement: Mayor Olson thanked the police department, EMA, and public for a fantastic fair. Attendance was just shy of 180,000, and the weather was spectacular.

**Foster, Buick, Conklin, Lundgren & Tritt LLC Law Group:** No report

**City Clerk li:** No report

**City Treasurer:** Absent

**Director of Public Works & City Engineer Horak:**

Plan Commission regular meeting of Tuesday, September 12, 2017 at 6:30 pm in the City Hall Annex, 128 E. Railroad Street, Sandwich, IL 60548 On the agenda are the following hearings:

A. PC2017-03: 430 S. Dayton Street – Request is for a recommendation of approval of a special use to operate an outdoor banquet venue.

B. PC2017-04: 1210 E. Church Street – Request is for a recommendation of approval of a special use for a drive-up window for a fast food restaurant.

Bush pickup is complete in Ward 2.

Resolution 17-09 entitled “A Resolution Approving a Plat of Easement Grant for Public Utility Easement Provisions, Stormwater Management Easement Provisions, and Cross-Easement Provisions for the Northeast Corner of Terry Street and Hall Street, in the City of Sandwich, DeKalb County, Illinois”. Resolution presented for adoption.

**So moved by Alderman Redden, and seconded by Alderman Dell. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0**

Resolution 17-10 entitled “A Resolution Approving a Stormwater Management Facilities and Maintenance Agreement in the City of Sandwich, DeKalb County, Illinois”. Resolution presented for adoption.

**Motion made by Alderman Kelleher to adopt Resolution 17-10 as presented. Seconded by Alderman Dell. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0**

2017 6<sup>th</sup> Street Water Main Project: Bid openings will be Wednesday, September 13<sup>th</sup>, 2017 at 10 AM in the City Council Chambers.

Pratt Road Bridge – FY 2023 Major Bridge Program Application: Application is due September 19, 2017.

Sanitary Sewer Lining 6<sup>th</sup> Street and 5<sup>th</sup> Street: Approval of Strand Task Order 17-02 “Preparation of Engineering Plans, Bidding Documents and Construction Engineering” in the amount not to exceed \$20,000.00. Work will be on 6<sup>th</sup> Street, between Reimann and Duvick Avenues, and on 5<sup>th</sup> Street, between Colfax Street and Reimann Avenue.

**Motion made by Alderman Kelleher, and seconded by Alderman O’Sullivan, approving Strand Task Order 17-02. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0**

**Chief Bianchi** reported that newly sworn sergeants Jerry Ikemire and Dan Whitecotton are attending a 2-week supervisory course.

**EMA Director Ciciora**: No report

**Aldermanwoman Chmielewski**: No report

**Alderman Dell**: No report

**Alderman Kelleher**: No report

**Alderman Killey** announced that the next finance committee meeting will be on Monday, September 18<sup>th</sup>, immediately following the COW meeting.

**Alderman McMahon**: Absent

**Alderman O’Sullivan**: No report

**Alderman Redden**: No report

**Alderman Robinson** reported that Officer Todd Russell’s anniversary is approaching, and he has requested a rollover of 80 hours for unused vacation time and a payout of 84 unused vacation hours. Additionally, Engineer Horak has requested 14 hours payout for unused vacation time. No action was required by the Council.

**Audience Comments**: None

**New Business**: None

### **Executive Session**

**Motion made by Alderman Robinson and seconded by Alderman O’Sullivan to go into executive session at 7:30 PM, pursuant to Section 2(c)(1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, O’Sullivan, Redden & Robinson Nay:0 Motion carried 7:0**

Alderman McMahon arrived during the Executive Session at 7:42 PM

**Motion to return from Executive Session: Motion made by Alderman Dell and seconded by Alderman Chmielewski to return to regular session at 8:09 PM. Motion carried unanimously by voice vote.**

### **Adjournment**

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 8:10 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise Li – City Clerk