



# City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

## Regular Council Meeting

September 12, 2016 at 7pm

## MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

**Present:** Mayor Olson, City Clerk li, Aldermen Dell, Fraser, Killey, McMahon, Redden & Robinson

Alderman Moran arrived at 7:03 PM

Alderman Scheidecker arrived at 7:08 PM

**Also present:** Attorney Tritt, City Engineer / Director of Public Works Horak, Chief Bianchi & EMA Director Ciciora

**Absent:** City Treasurer Webber

### Approval of Minutes

Motion was made by Alderman McMahon and seconded by Alderman Dell to approve the minutes of the Regular Council Meeting of August 22, 2016 and the Committee-of-the-Whole Meeting of September 6, 2016. Aye: Aldermen Dell, Fraser, Killey, McMahon, Redden & Robinson Nay:0 Motion carried 6:0

### Approval of September Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Dell, approving payment of the September semi-monthly bills in the total amount of \$732,890.25. Aye: Aldermen Dell, Fraser, Killey, McMahon, Redden & Robinson Nay:0 Abstained: Alderman Moran, who arrived during the vote roll call Motion carried

### Mayor Olson

Ordinance 2016-12 entitled "An Ordinance Amending the Telecommunications Tax Rate" presented for passage. The City is increasing the telecommunications tax rate from 3.75% to 6% of the gross charges for service purchased via a retailer.

**Motion made by Alderman McMahon and seconded by Alderman Redden. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Robinson Nay:0 Motion carried 7:0**

Street Closure / Knuckle Hedz: Knuckle Hedz would like to have Center Street closed between Main Street and the alley located to the west of the building for a street dance and block party to be held on October 8<sup>th</sup>. Both Aldermen Dell and Fraser expressed concern how the closure of Center Street will impact the downtown area. The discussion will continue next week once activities and hours are provided to City Hall.

Street Closure / Taste of Sandwich & Craft Show: The Taste of Sandwich will be held on Wednesday, September 28<sup>th</sup> followed with a downtown craft show on Thursday, September 29<sup>th</sup>. Railroad Street will be closed from Pearl Street to the east and Main Street to the west. Both Main Street and Wells Street will remain open for through traffic. Information will be provided to the businesses and apartment residents as to event hours and overnight parking.

Lightening System Policy: A policy will be forthcoming for passage. It will be drafted similar to that of the Park District and school district.

Benefit Fair “Request for Proposal”: The proposed benefit fair will afford city employees an opportunity to explore pre-tax savings for additional benefits such as life insurance. A survey was distributed to staff to see if there was an interest, and the majority of the employees expressed they would like to review these options being offered. Alderman Dell was hesitant in offering numerous companies to present their programs to the staff noting the usual course is for a committee to interview the various companies, and choose one company to address the staff. Alderwoman Killey agreed saying the number of choices would be overwhelming to employees to digest and to decide on one provider. Council felt local vendors should offer their product over the ‘big’ insurance companies. Two (2) providers have expressed interested in participating in the benefit fair.

DCEDC (DeKalb County Economic Development Corporation) Partnership Fee: Alderman Dell cautioned the Council that the request for a \$1,000 partnership fee was an unbudgeted item. The City currently has no surplus funds, and Alderman Dell expressed he is more concerned about the water and streets issues in town. In the past, Alderman Fraser felt that the DCEDC did not represent the City fairly although since the passage of the Enterprise Zone last year, the representation has improved.

**Alderman Dell moved to approve the \$1,000 partnership fee payable to the DeKalb County Economic Development Corporation. Motion was seconded by Alderman Robinson. Aye: Alderman McMahon Nay: Aldermen Dell, Fraser, Killey, Moran, Redden, Robinson & Scheidecker Motion failed 1:7**

Service Award Presentation: Mayor Olson presented City Engineer / Department of Public Works Horak with a certificate and gift card for fifteen (15) years of service.

**Foster, Buick, Conklin & Lundgren LLC Law Group** – No report

**City Clerk Ii** – No report

**City Treasurer Webber** - Absent

**Director of Public Works & City Engineer Horak:**

Plan Commission Regular Meeting will meet on Tuesday, September 13<sup>th</sup> at 7:30 PM in the City Hall Annex. On the agenda is Case PC2016-03 for a special use request for a body art studio at 5 N. Main Street.

Brush Pickup: Brush pickup is complete for Ward 2. The final collection for the season will be the week of October 10<sup>th</sup>.

Water Main Replacement Project: Engineer Horak made a recommendation to award the BNSF (Burlington Northern Santa Fe) ROW (right of way) at Main and Lafayette Streets water main replacement project to H. Linden & Sons Sewer and Water, Inc. of Plano in the amount of \$255,508.00. The pre-construction meeting will be scheduled for next week.

**So moved by Alderman McMahon, and seconded by Alderman Moran. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden, Robinson & Scheidecker Nay:0 Motion carried 8:0**

2016 Water Tower Project: The water ban will commence on Friday, September 16<sup>th</sup> and last approximately forty-five (45) days.

Knox Clock Repairs: Repairs are to be sometime the week of September 19<sup>th</sup>.

**Chief Bianchi:** Mayor Olson thanked the Chief and his staff for their assistance during the fair.

**EMA Director Ciciora:** The mayor equally thanked EMA Director Ciciora and his staff for their assistance during the fair.

**Alderman Dell** – No report

**Alderman Fraser** – No report

**Alderwoman Killey** – No report

**Alderman McMahon** reported that he will be conducting a neighborhood meeting on Saturday, October 8<sup>th</sup> at 10 AM with residents from Wilshire and Wentworth apartments.

**Alderman Moran** – No report

**Alderman Redden** – No report

**Alderman Robinson** – No report

**Alderman Scheidecker** – No report

**New Business** – None

**Audience Comments** - None

**Adjournment**

There being no further business to come before the Council, **motion made by Alderman Robison and seconded by Alderman Redden to adjourn the Regular Council meeting at 7:30 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise li, City Clerk