



# City of SANDWICH, ILLINOIS

City Hall Annex • 128 East Railroad Street

**Regular Council Meeting**  
November 14, 2016 at 7pm

## MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Pledge of Allegiance was led by Scout Rex Novak.

Roll call was taken:

**Present:** Mayor Olson, City Clerk Ii, Aldermen Dell, Fraser, Killey, McMahon, Redden & Scheidecker

Alderman Moran arrived at 7:15 PM

**Also present:** Attorney Buick City Engineer / Director of Public Works Horak, Chief Bianchi & EMA Director Ciciora

**Absent:** City Treasurer Webber & Alderman Robinson

### Approval of Minutes

Motion was made by Alderman Scheidecker and seconded by Alderman McMahon to approve the minutes of the Committee-of-the-Whole Meeting of November 7, 2016. Aye: Aldermen Dell, Fraser, Killey, McMahon, Redden & Scheidecker Nay:0 Motion carried 6:0

### Approval of November Semi-Monthly Bills

Motion was made by Alderwoman Killey, and seconded by Alderman Scheidecker approving payment of the November semi-monthly bills in the total amount of \$152,090.59. Aye: Aldermen Dell, Fraser, Killey, McMahon, Redden & Scheidecker Nay:0 Motion carried 6:0

### Mayor Olson

Review of 1% Sales Tax Increase Ballot Question: The proposed 1% sales tax increase failed to pass by approximately 300 votes. Council discussed possible reasons for the failed question that included confusion between real estate taxes and sales tax, insufficient promotion, and lack of government trust. It was suggested to contact NIU Governmental Studies Program to conduct a

survey to better understand the wants of the community. Council was in favor of putting the 1% sales tax increase referendum on the April ballot.

Extension of BUILD Program: Discussion continued the BUILD Program that will expire at the end of November, 2016. Council had mixed opinions on the duration of the extension – 18 months versus 24 months. A show of hands reflected four (4) in favor of a 24-month extension and three (3) in favor of an 18-month extension. Aldermen Redden suggestion readdressing this matter in March prior to the building season.

Ordinance 2016-14 entitled “Ordinance Amending Chapter 74, Section 441, Authority and Eligibility of Towing Companies to Tow Abandoned, Wrecked, Disabled or Impounded Motor Vehicles of the Municipal Code of the City of Sandwich, Illinois” was presented for passage.

**Motion made by Alderman McMahon, and seconded by Alderman Dell, to pass Ordinance 2016-14 as presented. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Scheidecker Nay:0 Motion carried 7:0**

Ordinance 2016-15 entitled “An Ordinance Granting a Special Use in the “M-1”, Limited Manufacturing District Permitting the Operation of a Concrete Construction Warehouse and Office for the Property located at 420 W. Church Street” is presented for first reading. City Attorney Buick advised that the ordinance will be put on the November 28<sup>th</sup> agenda for passage. Owner Matt Christensen was present to answer any questions from the Council.

K9 Police Dog: Officer Keith Rominski introduced the City’s new K9 police dog, “Officer Diesel”. They have finished ten (10) weeks of training in Springfield on actions such as tracking, narcotics and rescue. Chief Bianchi noted that the program is funded by grants and private donations.

Foster, Buick, Conklin & Lundgren LLC Law Group – City Attorney Kevin Buick called for executive session for probable litigation under Section 2(c)(11). There will be no action taken after the meeting.

City Clerk li – No report

City Treasurer Webber - Absent

Director of Public Works & City Engineer Horak:

2016 Water Tower Painting Project: Engineer Horak recommended approval for Pay Request #1 (also the final pay request) on the 750,000 gallon spheroid, exterior overcoat, wet interior repaint, dry interior partial repaint, and miscellaneous repairs in the amount of \$251,000.00

**So moved by Alderman McMahon. Motion was seconded by Alderman Scheidecker. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Scheidecker Nay:0 Motion carried 7:0**

2016 Concrete Street Maintenance Project (16-00000-01-GM): Recommendation made for approval for partial pay request #1 in an amount of \$274,379.00 to be paid from budget line item

110.0000.90.6860 (MFT). It was noted that two (2) patches are being tested and results are pending. That cost is excluded from the pay request.

**Motion made by Alderman McMahon approving pay request #1 in the amount of \$274,379.00. Motion was seconded by Alderman Scheidecker. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Scheidecker Nay:0 Motion carried 7:0**

Center Street – Downtown Street Lighting: Engineer Horak requested to authorize the proposal from Hampton, Lenzini, and Renwick of Elgin, IL for final engineering plans in an amount of \$11,822.00. A detailed cost breakdown was provided to the Council noting it was an amendment to the original proposal from September, 2016. The current plan is not to have antique street poles further west along Center Street, and to put the lighting project out to bid which will reduce the overall cost. The bid process will occur in the upcoming months, and the project can be incorporated in the next fiscal years' budget. The project will now call for three antique light poles nearer the intersection of Main and Center Streets, and a 15-foot pole.

Alderman Redden questioned how the lights will be funded. He stressed he was not against the lighting, and Council agreed the lights have to be installed. It was felt that lighting would be part of the new budget in April, 2017. If funding is to come from the MFT (Motor Fuel Tax) funds, there is a lengthy process that must be approved by IDOT (Illinois Department of Transportation).

**Alderman McMahon moved to authorize the proposal from Hampton, Lenzini and Renwick for final engineering plans in the amount of \$11,822.00 on the Center Street lighting. Motion was seconded by Alderman Moran. Aye: Alderman Dell, Fraser, Killey, McMahon, Moran & Scheidecker Nay: Alderman Redden Motion carried 6:1**

PC 2016-04 Special Use: The Plan Commission recommended approval of a special use for a concrete contractor shop at 420 W. Church Street in accordance with Section 2-2-10.C of the City's zoning ordinance by a vote of 5-0 at the November 7, 2016 regular meeting.

Center Street – Green to Main Reconstruction Project: Engineer Horak reported that the City has received the final pay request from Gensini Excavating on Wednesday, November 9<sup>th</sup>. He is in the process of reviewing the documentation prior to authorization to disburse.

Duvick Avenue Railroad Crossing: BNSF (Burlington North Santa Fe) will be working on the tracks beginning on Tuesday, November 14<sup>th</sup>, at 10 AM until Wednesday afternoon. The City was not made aware of what action the BNSF may be making at the crossing.

2016 Water Main Replacement Project: The contractor, H. Linden & Sons Sewer and Water, Inc. announced that Lafayette Street will remain closed at the railroad crossing, and that Main Street crossing will be closed beginning Monday, November 14<sup>th</sup>.

Change Order #1 has been submitted to replace the 1" water service at 315 E. Railroad Street (Stone Mill Museum) at a cost of \$5,800.00. This site was originally omitted from the initial plans.

**So moved by Alderman McMahon, and seconded by Alderman Redden. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Scheidecker Nay:0 Motion carried 7:0**

**Change Order #2** is to replace / upgrade to a 2" domestic water service at 37 S. Main Street at a cost of \$8,275.00. This would upgrade the present 3/4" service to a 2" services. The City is responsible from the main to the B-box. The site meter will not be upgraded at this time.

**So moved by Alderman Redden. Motion was seconded by Alderman Scheidecker. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Scheidecker Nay:0 Motion carried 7:0**

**Change Order #3** is for soils sampling and testing in the amount of \$7,500.00. The contractor is requesting the clean construction and demolition debris testing prior to disposal in Plano. Because the soils are adjacent to the railroad tracks, there is a possibility of contamination. Engineer Horak noted that the Lafayette Street site testing did not reflect any contamination.

**Alderman Redden moved to approve the soils sampling and testing in the amount of \$7,500. Alderman Scheidecker seconded. Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Scheidecker Nay:0 Motion carried 7:0**

Sanitary Sewer Service Replacement: Sanitary sewer replacement at 202 S. Main Street (Bull Moose) will begin on Tuesday of this week and will be completed by the end of the week on Friday, November 18<sup>th</sup>. The sewer replacement will affect traffic patterns on Main Street, south of US Route 34 (stoplight) and the northbound Main Street lane.

Lions Club Downtown Decorations: The Lions Club will check light bulbs on the Christmas decorations on Saturday, November 19<sup>th</sup>. The City will hang the decorations on Monday, November 21<sup>st</sup>.

2016 Clark Street Emergency Generator Project: The emergency generator is expected to be delivered the first week of December with a completion date of December 9, 2016.

IVVC Request: IVVC has requested to acquire the retired hydrant from the corner of 3<sup>rd</sup> Street and Cedar Street for training purposes. Council was agreeable to donate the hydrant.

**Chief Bianchi** reported that Detectives Brian Fasnacht and Jerry Ikemire have been going through training, and were recently accepted to the DeKalb Major Case Squad. The detectives will be working major cases throughout DeKalb County.

**EMA Director Ciciora** reported that the completion installation of the new warning sirens lies with ComEd. He will continue to assess the installation, and correspond with ComEd.

**Alderman Dell** – No report

**Alderman Fraser** – No report

**Alderwoman Killey** reported that the next finance committee meeting will meet after the COW meeting of November 21<sup>st</sup>. The previously scheduled finance committee meeting for Tuesday, November 22<sup>nd</sup> at 9:30 AM is cancelled.

**Alderman McMahon** – No report

**Alderman Moran** – No report

**Alderman Redden** – No report

**Alderman Robinson** – Absent

**Alderman Scheidecker** – No report

**New Business** – None

**Audience Comments** – Troy Walker thanked the City and police department for their support for a Welcome Home escort on November 5<sup>th</sup> for a Marine having served four (4) years. It was a surprise escort that included 30-40 motorcycles and fire department participation.

**Executive Session**

**Motion made by Alderman Redden and seconded by Alderman Moran to go into executive session at 8:12 PM, pursuant to Section 2(c)(11) “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent”.**  
**Aye: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden, & Scheidecker      Nay:0**  
**Motion carried 7:0**

**Motion to return from Executive Session: Motion made by Alderman Redden and seconded by Alderman Scheidecker to return to regular session at 8:44 PM. Motion carried unanimously by voice vote.**

**Adjournment**

There being no further business to come before the Council, **motion made by Alderman Redden and seconded by Alderman Moran to adjourn the Regular Council meeting at 8:46 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise Li, City Clerk