



City of **SANDWICH, ILLINOIS**

City Hall Annex · 128 East Railroad Street

Regular Council Meeting
November 26, 2018 @ 7:00 PM

MINUTES

Mayor Olson called the meeting to order at 7:00 PM.

Roll call was taken:

Present: Mayor Olson, City Clerk Ii, Aldermen Chmielewski, Dell, Killey, Kelleher, Redden, Robinson & Surratt

Absent: Alderman McMahon

Also present: Attorney Harrill, Department of Public Works / City Engineer Horak, Chief Bianchi, City Treasurer Webber & EMA Director Ciciora

Approval of November Semi-Monthly Bills:

Motion was made by Alderwoman Killey, and seconded by Alderman Kelleher approving payment of the November semi-monthly bills in the total amount of \$110,738.86. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Redden, Robinson & Surratt Nay: 0 Motion carried 7:0

Mayor Olson:

Tom Horak Employment Contract: Motion made by Alderman Kelleher, and seconded by Alderman Redden, to approve the employment contract for City Engineer Horak as presented. Council requested more time to review the contract, and requested that this be tabled to the next regular meeting to be held on Monday, December 10th.

Motion made by Alderman Redden, and seconded by Alderman Kelleher to table this matter until the Monday, December 10th, 2018, meeting. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Redden, Robinson & Surratt Nay:0 Motion carried 7:0

Report on 3iii Indian ICON Competition: The Indian talent competition lost their venue for the competition's grand finale, and Timber Creek Hotel offered to host the event last weekend (November 24th & 25th). Mayor Olson, Alderman Dell, and the Sandwich Chamber of Commerce assisted in the festivities. The competition was taped by ZeeTVHD that claims 700-800 million in viewer audience.

Downtown Christmas Festival: Sandwich Park District and the Sandwich Chamber of Commerce will host the annual tree lighting ceremony on Saturday, December 1st starting at 4:30 PM. The annual Festival of Trees (Sandwich Fairgrounds) and the Living Nativity (Our Savior Lutheran Church) will be held on December 1st and 2nd along with Kris Kringle Craft & Home Business.

Foster, Buick, Conklin & Lundgren, LLC: No report

City Clerk Ii: No report

City Treasurer Webber: No report

Director of Public Works / City Engineer Horak:

Zoning Board of Appeals regular meeting will be held on Tuesday, November 27, 2018 at 6:30 pm in the City Hall Annex. On the agenda is a public hearing under ZBA2018-02 for variance requests to the Sandwich Municipal Code for 1310 E. 6th Street (zoned M-2 General Manufacturing District) as follows:

- (a) Section 98-71(3) to reduce number of required office/business parking spots from 12 to 6;
- (b) Section 98-71(6) to reduce number of required manufacturing parking spots from 31 to 19;
- (c) Section 98-69(h)(4) and (h)(5) to eliminate landscaping and raised curbs in parking lot for lots where 30 or more spaces are necessary.

Final 2018 Brush Pickup is scheduled for Thursday, November 29, 2018 and/or Friday, November 30, 2018. Residents are to call in to City Hall by noon on Wednesday, November 28, 2018 to be added to the list for the final brush pickup. The City crew will only pick up brush according to the compiled list.

DeKalb County Community Development Department Special Use Permit Petition SO-18-56: Summit Ridge Energy has submitted an application for a Special Use Permit for a 13-acre solar garden upon property approximately 2,000 feet north of the north line of Deerpath Woods P.U.D. (18-15-100-006 & 19-15-200-002) A public hearing will be held on Thursday, November 29, 2018 at 2:00 pm in the DeKalb County Administrative Center in Sycamore to be attended by either Engineer Horak or Building Official Steffens.

Construction of Utilities with Right-of-Way Application Fee: Engineer Horak requested a motion to approve \$200.00 as the application fee for Section 70-84(f) of the Municipal Code for Construction of Utilities within the Right-of-Way.

So moved by Alderman Robinson, and seconded by Alderman Redden. Aye: Aldermen Chmielewski, Dell, Kelleher, Killey, Redden. Robinson & Surratt Nay:0 Motion carried 7:0

Chief Bianchi: No report

EMA Ciciora: No report

Alderman Chiemlewski: No report

Alderman Dell: No report

Alderman Kelleher: No report

Alderman Killey advised that the next finance committee meeting will be held on Monday, December 3rd, 2018, immediately following the Committee-of-the-Whole Council Meeting.

Alderman McMahon: Absent

Alderman Redden: No report

Alderman Robinson: No report

Alderman Surratt: No report

New Business: None

Audience Comments: Scott Francis, owner of DoJo Dynamics, addressed the Council regarding lack of lighting in the downtown area. Much of the electrical outages has been due to the recent snowstorm; however, Mr. Francis said the downtown area has always had lighting issues specifically the light in front of his business that has been out for 2 years. He has concerns for small children and parents using his facility adding that broken beer bottles and smoking in front of beer-serving establishments gives the downtown a trashy appearance.

Adjournment:

There being no further business to come before the Council, **motion made by Alderman Robinson and seconded by Alderman Redden to adjourn the Regular Council meeting at 7:30 PM. Motion carried unanimously by viva voce vote.**

/s/ Denise Li – City Clerk