

City of Sandwich
RULES FOR PUBLIC COMMENT AT MEETINGS

Public Body: **City Council**

1. The City of Sandwich permits comments by members of the public at regular council meetings on current agenda items or other matters of public concern. These comments are permitted after the Call to Order under the agenda item identified as "Public Comments". The Public Comments shall be limited to a maximum of thirty (30) minutes.
2. No person shall address the Council without first being recognized by the Presiding Officer, generally the City Mayor.
3. Each person wishing to address the City Council shall sign in on the public comment form provided prior to the beginning of the meeting, giving his or her name for the record and identifying the subject on which he or she wishes to speak. Speakers will be called in the order in which they signed up on the form.
4. All remarks should be addressed to the City Council as a whole and not to any member thereof. In the event that speakers seek to pose questions to a member of the corporate authorities or City staff, they should be aware that those individuals may decline to answer when a complete answer requires research or deliberate consideration.
5. Comments shall not exceed five (5) minutes per speaker unless limited to a shorter duration by the Presiding Officer if numerous people wish to speak. In order to expedite City business and avoid repetitive presentations, it shall be in order for the Presiding Officer to encourage that a spokesperson be chosen for individuals wishing to speak about the same subject matter.
6. Each speaker shall maintain civility and decorum. The Presiding Officer retains the right to stop or remove any speaker who uses profanity, makes threats, or is otherwise abusive or disruptive.

ADOPTED this 22nd day of December, 2014.

AYE: Aldermen Dell, Fraser, Killey, McMahon, Moran, Redden & Robinson
NAY: None
ABSENT: Alderman Dannewitz

CITY OF SANDWICH, ILLINOIS

BY: _____
Rick Olson, Mayor

ATTEST:

Denise Li, City Clerk